

**HAMILTON COMMUNITY SCHOOLS**

**REPORT ON FINANCIAL STATEMENTS**  
**(with required and additional  
supplementary information)**

**YEAR ENDED JUNE 30, 2022**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Education  
Hamilton Community Schools

### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hamilton Community Schools, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise Hamilton Community Schools' basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Hamilton Community Schools as of June 30, 2022, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Hamilton Community Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Hamilton Community Schools' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Hamilton Community Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Hamilton Community Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Hamilton Community Schools' basic financial statements. The accompanying additional supplementary information, as identified in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the additional supplementary information, including the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 23, 2022 on our consideration of Hamilton Community Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Hamilton Community Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hamilton Community Schools' internal control over financial reporting and compliance.

*Maney Costerman PC*

September 23, 2022

## **HAMILTON COMMUNITY SCHOOLS MANAGEMENT'S DISCUSSION AND ANALYSIS**

This section of the Hamilton Community Schools' ("District") annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year ended on June 30, 2022. Please read it in conjunction with the District's financial statements which immediately follow this section. A comparative analysis with the prior year has been provided.

### **District-Wide Financial Statements**

The first two statements are District-wide financial statements that provide short-term and long-term financial information about the District's overall financial status. These statements are required by generally accepted accounting principles (GAAP) as described in the Government Accounting Standards Board (GASB) Statement No. 34. The statements are compiled using the full accrual basis of accounting and more closely represent financial statements presented by business and industry. All of the District's assets, liabilities, deferred inflows of resources, and deferred outflows of resources, both short and long-term, are reported. As such, these statements include capital assets, net of related depreciation, as well as the bonded debt and other long-term obligations of the District resulting in total net position.

Over time, increases or decreases in the District's net position is one indicator of whether its financial position is improving or deteriorating. To assess the District's overall financial health, one should consider additional factors which may include the State's and/or region's economic condition, changes in the District's property tax base, and age and condition of its capital assets.

### **Fund Financial Statements**

For the most part, the fund financial statements are comparable to financial statements for the previous fiscal year. The fund level statements are reported on a modified accrual basis in that only those assets that are deemed "measurable" and "currently available" are reported. Liabilities are recognized to the extent that they are normally expected to be paid with current financial resources.

The formats of the fund statements comply with requirements of the Michigan Department of Education's "Accounting Manual". In the state of Michigan, school districts' major instructional and instructional support activities are reported in the General Fund. Additional activities are reported in various other funds categorized as Special Revenue, Debt Service, and Capital Projects Funds.

In the fund financial statements, capital assets purchased are considered expenditures in the year of acquisition with no asset being reported. The issuance of debt is treated as a financial resource. The current year's payments of principal and interest on long-term obligations are recorded as expenditures. The obligations for future years' debt service are not recorded in the fund financial statements.

**HAMILTON COMMUNITY SCHOOLS  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**Summary of Net Position**

The following schedule summarizes the net position at June 30, 2022 and 2021:

<b>Hamilton Community Schools</b>		
	<u>2022</u>	<u>2021</u>
Current assets and other assets	\$ 22,157,292	\$ 22,092,272
Capital assets	<u>47,177,238</u>	<u>48,357,714</u>
Total assets	<u>69,334,530</u>	<u>70,449,986</u>
Deferred outflows of resources	<u>14,734,144</u>	<u>20,573,710</u>
Long-term liabilities outstanding	30,387,882	32,648,391
Net pension liability	42,720,480	61,326,358
Other liabilities	5,211,379	6,527,299
Net other postemployment benefit liability	<u>2,760,402</u>	<u>9,727,966</u>
Total liabilities	<u>81,080,143</u>	<u>110,230,014</u>
Deferred inflows of resources	<u>27,288,784</u>	<u>9,816,368</u>
Net position		
Net investment in capital assets	21,395,229	21,297,225
Restricted for debt service	3,030,646	1,805,365
Unrestricted	<u>(48,726,128)</u>	<u>(52,125,276)</u>
Total net position	<u><u>\$ (24,300,253)</u></u>	<u><u>\$ (29,022,686)</u></u>

## **HAMILTON COMMUNITY SCHOOLS MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **Analysis of Net Position**

During the fiscal year ended June 30, 2022, the District's net position improved by \$4,722,433. A few of the more significant factors affecting net position during the year are discussed below:

➤ **Cash Equivalents, Deposits and Investments**

At June 30, 2022, the District's cash equivalents, deposits and investments amounted to \$15.9 million. This represented a decrease of \$620 thousand over the previous year, primarily due to decreases in fund balance in the 2019 capital projects fund.

➤ **Capital Outlay Acquisitions**

For the fiscal year ended June 30, 2022, \$1.5 million of expenditures were capitalized and recorded as assets of the District. These additions to the District's capital assets will be depreciated over time as explained below.

The net effect of the new capital assets, assets disposed of during the fiscal year, and the current year's depreciation is a net decrease to capital assets in the amount of \$1.18 million for the fiscal year ended June 30, 2022.

➤ **Depreciation Expense**

GASB 34 requires school districts to maintain records of annual depreciation expense and the accumulation of depreciation expense over time. The net increase in accumulated depreciation expense is a reduction in the net position.

➤ **Bonded Debt**

For the fiscal year ended June 30, 2022, the District's bonded debt decreased by \$2.15 million as a result of the repayments of previously issued bonds.

➤ **Accumulated Compensated Absences and Termination Benefits**

At June 30, 2022, the District had an obligation to employees for the portion of earned compensated absences and termination benefits that they would be entitled to upon separation in the amount of \$774,335.

**HAMILTON COMMUNITY SCHOOLS  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**Results of Operations**

For the fiscal years ended June 30, 2022 and 2021, the results of operations, on a District-wide basis, were:

<b>Changes in Hamilton Community Schools' Net Position</b>				
	Fiscal Year Ended June 30, 2022		Fiscal Year Ended June 30, 2021	
	Amount	%	Amount	%
<b>Revenues</b>				
Program revenues				
Charges for services	\$ 131,058	0.31%	\$ 60,005	0.14%
Operating grants and contributions	12,182,868	28.52%	11,743,771	27.99%
General revenues				
Property taxes	7,775,193	18.20%	7,487,576	17.84%
Investment earnings	44,851	0.11%	40,157	0.10%
State aid - unrestricted	22,168,240	51.90%	22,082,589	52.62%
Other	407,730	0.95%	550,145	1.31%
Total revenues	<u>42,709,940</u>	<u>99.99%</u>	<u>41,964,243</u>	<u>100.00%</u>
<b>Expenses</b>				
Instruction	20,246,801	53.30%	23,639,328	54.88%
Support services	12,241,587	32.23%	13,922,441	32.33%
Community services	241,142	0.63%	260,369	0.61%
Food services	1,107,645	2.92%	1,018,157	2.37%
Student/school activities	455,270	1.20%	377,635	0.88%
Interest on long-term debt	973,459	2.56%	1,018,968	2.37%
Unallocated depreciation	2,721,603	7.16%	2,798,116	6.56%
Total expenses	<u>37,987,507</u>	<u>100.00%</u>	<u>43,035,014</u>	<u>100.00%</u>
Change in net position	<u>\$ 4,722,433</u>		<u>\$ (1,070,771)</u>	

**HAMILTON COMMUNITY SCHOOLS  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**Analysis of Significant Revenues and Expenses**

Significant revenues and expenditures are discussed in the segments below:

➤ Property Taxes

The District levied 18.0 mills of property taxes for operations on non-principal residence exempt property for the 2021 tax year. According to Michigan law, the tax levy is based on the taxable valuation of properties. The annual taxable valuation increases are capped at the rate of increase in the prior year's Consumer Price Index or 5%, whichever is less. At the time that property is sold, its taxable valuation is readjusted to the State Equalized Value, which in theory is one half of the property's market value. At June 30, 2022, there were no significant unpaid property taxes.

➤ State Sources

The majority of the unrestricted state sources of revenues is comprised of the per student foundation allowance. The State of Michigan funds school districts based on a blended student enrollment. For the 2021-2022 fiscal year, the District received \$8,700 per student full time equivalent. The student foundation allowance amount increased \$589 when compared to the 2020-2021 fiscal year.

➤ Operating Grants

The District receives a significant portion of its operating revenue from categorical grants. For the fiscal year ended June 30, 2022, federal, state, and other grants amounted to \$12.2 million. This represents a \$439 thousand increase over the prior year.

**Comparative Expenditures**

A comparison of the expenditures reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances is shown below:

Expenditures	2021 - 2022	2020 - 2021	Increase (Decrease)
Instruction	\$ 22,188,201	\$ 21,710,505	\$ 477,696
Supporting services	13,878,858	13,126,250	752,608
Food service activities	1,193,406	937,531	255,875
Student/school activities	455,270	377,635	77,635
Community service activities	271,632	246,663	24,969
Capital outlay	800,150	1,239,028	(438,878)
Debt service	3,057,133	3,201,679	(144,546)
<b>Total expenditures</b>	<b>\$ 41,844,650</b>	<b>\$ 40,839,291</b>	<b>\$ 1,005,359</b>

**HAMILTON COMMUNITY SCHOOLS  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**General Fund Budgetary Highlights**

The Uniform Budgeting Act of the State of Michigan requires that the local Board of Education approve the annual operating budget prior to the start of the fiscal year on July 1. Any amendments to the original budget must be approved by the Board prior to the close of the fiscal year on June 30, 2022.

The following schedule shows a comparison of the original general fund budget, the final amended budget, and actual totals from operations for the fiscal year ending June 30, 2022.

	Original Budget	Final Budget	Actual	Final Variance with Budget	% Variance
Total revenues	\$ 36,092,400	\$ 37,002,500	\$ 36,923,681	\$ (78,819)	-0.21%
Expenditures					
Instruction	\$ 22,806,900	\$ 22,465,300	\$ 22,188,201	\$ 277,099	1.23%
Supporting services	12,715,200	13,789,500	13,878,858	(89,358)	-0.65%
Community services	272,700	276,600	271,632	4,968	1.80%
Total expenditures	\$ 35,794,800	\$ 36,531,400	\$ 36,338,691	\$ 192,709	0.53%
Other financing sources (uses)	\$ (297,600)	\$ (800,000)	\$ (875,000)	\$ (75,000)	9.38%

The original budget adopted by the Board in June 2021 was amended twice during the year. The amendments, approved in February and June 2022, reflected necessary changes to both revenues and expenditures based on projections made by the Chief Financial Officer.

**Capital Assets**

By the end of the 2021-2022 fiscal year, the District had invested approximately \$83.811 million as the original cost in a broad range of capital assets, including land, school buildings and facilities, school buses and other vehicles, and various types of equipment. Depreciation expense for the year amounted to \$2.721 million, bringing the accumulated depreciation to roughly \$36.634 million as of June 30, 2022.

<b>Hamilton Community Schools</b>				
	2022		2021	
	Cost	Accumulated Depreciation	Net Book Value	Net Book Value
Land	\$ 2,169,583	\$ -	\$ 2,169,583	\$ 2,169,583
Construction in progress	2,560,745	-	2,560,745	1,194,893
Buildings and improvements	72,897,478	31,789,861	41,107,617	43,338,181
Furniture and fixtures	2,477,287	1,952,087	525,200	681,674
Vehicles	3,497,750	2,750,499	747,251	898,185
Transportation equipment	208,879	142,037	66,842	75,198
Total	\$ 83,811,722	\$ 36,634,484	\$ 47,177,238	\$ 48,357,714

**HAMILTON COMMUNITY SCHOOLS  
MANAGEMENT’S DISCUSSION AND ANALYSIS**

**Long-term Obligations**

At June 30, 2022, the District had approximately \$30.39 million in long-term obligations which included \$29.61 million in outstanding bonded debt. The bonded debt obligation decreased during the year as \$2.15 million of bonds were paid. In addition to the bonded debt, the District has obligation for compensated absences estimated at roughly \$774,335 at the end of the fiscal year.

<b>Hamilton Community Schools Outstanding Long-Term Obligations</b>		
	2022	2021
General obligation bonds and other debt	\$ 29,613,547	\$ 31,768,381
Compensated absences and termination benefits	774,335	880,010
	<b>\$ 30,387,882</b>	<b>\$ 32,648,391</b>

**Factors Bearing on the District’s Future**

At the time these financial statements were prepared and audited, the District was aware of the following items that could significantly affect its financial health in the future:

- The uncertainty of student foundation funding levels, as well as funding for other K-12 education programs, reflects the economic difficulties faced by the State of Michigan and the District. One of the most important factors affecting the District’s budget is student count. General Fund revenue is generated from the State’s per pupil allowance, and a combination of State aid and property taxes. Under State law, the District cannot assess additional property tax revenue for general operations.
- Due to the COVID-19 pandemic, the Federal Government passed multiple financial relief acts that provided support to states and school districts to address educational needs. These educational needs include the new challenges faced in educating students during the pandemic and the ongoing need to address subsequent learning loss. The District anticipates using funds from the Emergency Education Relief, Supplemental Elementary and Secondary School Emergency Relief, and the American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund as allowed by the legislation.
- In May 2016, voters approved a \$22.7 million bond proposal focusing on safety and security, educational technology, and building and site improvements. Over \$19.75 million has already been spent on these projects with the remaining funds expected to be spent gradually over the next two years to provide for the continuing needs of the District.
- The District, in conjunction with its architects, continues to analyze the condition of its buildings and grounds, seeking to put the resources to the best uses possible in order to provide a safe and appropriate environment for its students, staff, and the Hamilton community. Administration continues to look at options and opportunities to fund such needs in light of ongoing budgetary pressures. To address the current and future capital needs, the District has begun efforts to determine the feasibility of approaching voters for a bond issue.

**HAMILTON COMMUNITY SCHOOLS  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional information, please contact the Chief Financial Officer at Hamilton Community Schools, 4815 136th Ave., Hamilton, MI 49419-9604.

## **BASIC FINANCIAL STATEMENTS**

**HAMILTON COMMUNITY SCHOOLS  
STATEMENT OF NET POSITION  
JUNE 30, 2022**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 3,825,478
Investments	11,967,863
Receivables	
Accounts receivable	7,412
Interest receivable	18
Intergovernmental	6,213,711
Prepays	6,008
Inventories	15,477
Restricted cash and cash equivalents - capital projects	121,325
Capital assets not being depreciated	4,730,328
Capital assets, net of accumulated depreciation	42,446,910
<b>TOTAL ASSETS</b>	<b>69,334,530</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred charge on refunding	306,156
Related to other postemployment benefits	4,100,559
Related to pensions	10,327,429
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>14,734,144</b>
<b>LIABILITIES</b>	
Accounts payable	1,039,013
Accrued interest	156,926
Accrued salaries and related items	2,374,883
Accrued retirement	1,286,542
Unearned revenue	354,015
Noncurrent liabilities	
Due within one year	1,516,150
Due in more than one year	28,871,732
Net other postemployment benefits liability	2,760,402
Net pension liability	42,720,480
<b>TOTAL LIABILITIES</b>	<b>81,080,143</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Related to pensions	14,050,033
Related to other postemployment benefits	10,360,975
Related to state aid funding for pension	2,877,776
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>27,288,784</b>
<b>NET POSITION</b>	
Net investment in capital assets	21,395,229
Restricted for debt service	3,030,646
Unrestricted	(48,726,128)
<b>TOTAL NET POSITION</b>	<b>\$ (24,300,253)</b>

See notes to financial statements.

**HAMILTON COMMUNITY SCHOOLS  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2022**

Functions/Programs	Expenses	Program Revenues		Governmental Activities
		Charges for Services	Operating Grants and Contributions	Net (Expense) Revenue and Changes in Net Position
Governmental activities				
Instruction	\$ 20,246,801	\$ -	\$ 8,049,572	\$ (12,197,229)
Support services	12,241,587	-	2,329,823	(9,911,764)
Community services	241,142	-	-	(241,142)
Food services	1,107,645	131,058	1,250,483	273,896
Student/school activities	455,270	-	552,990	97,720
Interest on long-term debt	973,459	-	-	(973,459)
Unallocated depreciation	2,721,603	-	-	(2,721,603)
Total governmental activities	<u>\$ 37,987,507</u>	<u>\$ 131,058</u>	<u>\$ 12,182,868</u>	<u>(25,673,581)</u>
General revenues				
Property taxes, levied for general purposes				3,860,198
Property taxes, levied for debt service				3,914,995
Investment earnings				44,851
State sources - unrestricted				22,168,240
Other				407,730
Total general revenues				<u>30,396,014</u>
CHANGE IN NET POSITION				4,722,433
Net position, beginning of year				<u>(29,022,686)</u>
Net position, end of year				<u>\$ (24,300,253)</u>

See notes to financial statements.

**HAMILTON COMMUNITY SCHOOLS  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2022**

	General Fund	2019 Capital Projects	Total Nonmajor Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,876	\$ -	\$ 3,823,602	\$ 3,825,478
Investments	11,967,863	-	-	11,967,863
Receivables				
Accounts receivable	913	-	6,499	7,412
Interest receivable	-	-	18	18
Due from other funds	-	3,793,577	2,763,489	6,557,066
Intergovernmental	6,179,143	-	34,568	6,213,711
Prepays	6,008	-	-	6,008
Inventories	-	-	15,477	15,477
Restricted cash and cash equivalents	-	-	121,325	121,325
<b>TOTAL ASSETS</b>	<b>\$ 18,155,803</b>	<b>\$ 3,793,577</b>	<b>\$ 6,764,978</b>	<b>\$ 28,714,358</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 748,879	\$ 268,195	\$ 21,939	\$ 1,039,013
Accrued salaries and related items	2,374,883	-	-	2,374,883
Accrued retirement	1,286,542	-	-	1,286,542
Due to other funds	6,557,066	-	-	6,557,066
Unearned revenue	283,204	-	70,811	354,015
<b>TOTAL LIABILITIES</b>	<b>11,250,574</b>	<b>268,195</b>	<b>92,750</b>	<b>11,611,519</b>
<b>FUND BALANCES</b>				
<b>Nonspendable</b>				
Inventories	-	-	15,477	15,477
Prepays	6,008	-	-	6,008
<b>Restricted for:</b>				
Capital projects	-	3,525,382	-	3,525,382
Food service	-	-	454,746	454,746
Debt service	-	-	3,187,572	3,187,572
<b>Committed for:</b>				
Capital projects	-	-	2,575,297	2,575,297
Student/school activities	-	-	439,136	439,136
<b>Assigned for:</b>				
Subsequent year expenditures	46,000	-	-	46,000
Compensated absences and termination benefits	774,335	-	-	774,335
<b>Unassigned</b>				
General fund	6,078,886	-	-	6,078,886
<b>TOTAL FUND BALANCES</b>	<b>6,905,229</b>	<b>3,525,382</b>	<b>6,672,228</b>	<b>17,102,839</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 18,155,803</b>	<b>\$ 3,793,577</b>	<b>\$ 6,764,978</b>	<b>\$ 28,714,358</b>

See notes to financial statements.

**HAMILTON COMMUNITY SCHOOLS  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE  
SHEET TO THE STATEMENT OF NET POSITION  
JUNE 30, 2022**

**Total governmental fund balances** \$ 17,102,839

Amounts reported for governmental activities in the statement of net position are different because:

Deferred charge on refunding, net of amortization	\$ 306,156	
Deferred inflows of resources - related to state pension funding	(2,877,776)	
Deferred outflows of resources - related to other post employment benefits	4,100,559	
Deferred outflows of resources - related to pensions	10,327,429	
Deferred inflows of resources - related to other postemployment benefits	(10,360,975)	
Deferred inflows of resources - related to pensions	<u>(14,050,033)</u>	(12,554,640)

Capital assets used in governmental activities are not financial resources and are not reported in the funds.

The cost of the capital assets is	83,811,722	
Accumulated depreciation is	<u>(36,634,484)</u>	47,177,238

Long-term liabilities are not due and payable in the current period and are not reported in the funds.

General obligation bonds		(29,613,547)
Compensated absences and termination benefits		(774,335)
Accrued interest is not included as a liability in governmental funds, it is recorded when paid		(156,926)
Net other postemployment benefit liability		(2,760,402)
Net pension liability		<u>(42,720,480)</u>

**Net position of governmental activities** \$ (24,300,253)

**HAMILTON COMMUNITY SCHOOLS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2022**

	General Fund	2019 Capital Projects	Total Nonmajor Funds	Total Governmental Funds
<b>REVENUES</b>				
Local sources				
Property taxes	\$ 3,860,198	\$ -	\$ 3,914,995	\$ 7,775,193
Tuition	35,226	-	-	35,226
Food sales	-	-	131,058	131,058
Investment earnings	25,687	8,095	11,069	44,851
Student/school activities	-	-	552,990	552,990
Other	219,203	-	58,795	277,998
Total local sources	4,140,314	8,095	4,668,907	8,817,316
State sources	27,559,798	-	438,216	27,998,014
Federal sources	1,650,424	-	1,179,430	2,829,854
Intermediate school districts	3,573,145	-	-	3,573,145
<b>TOTAL REVENUES</b>	<b>36,923,681</b>	<b>8,095</b>	<b>6,286,553</b>	<b>43,218,329</b>
<b>EXPENDITURES</b>				
Current				
Instruction	22,188,201	-	-	22,188,201
Supporting services	13,878,858	-	-	13,878,858
Food service activities	-	-	1,193,406	1,193,406
Student/school activities	-	-	455,270	455,270
Community service activities	271,632	-	-	271,632
Debt service				
Principal repayment	-	-	2,075,000	2,075,000
Interest	-	-	979,470	979,470
Other	-	913	1,750	2,663
Capital outlay	-	797,646	2,504	800,150
<b>TOTAL EXPENDITURES</b>	<b>36,338,691</b>	<b>798,559</b>	<b>4,707,400</b>	<b>41,844,650</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>584,990</b>	<b>(790,464)</b>	<b>1,579,153</b>	<b>1,373,679</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	-	875,000	875,000
Transfers out	(875,000)	-	-	(875,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(875,000)</b>	<b>-</b>	<b>875,000</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(290,010)</b>	<b>(790,464)</b>	<b>2,454,153</b>	<b>1,373,679</b>
<b>FUND BALANCES</b>				
Beginning of year	7,195,239	4,315,846	4,218,075	15,729,160
End of year	<u>\$ 6,905,229</u>	<u>\$ 3,525,382</u>	<u>\$ 6,672,228</u>	<u>\$ 17,102,839</u>

See notes to financial statements.

**HAMILTON COMMUNITY SCHOOLS**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**  
**YEAR ENDED JUNE 30, 2022**

**Net change in fund balances total governmental funds** \$ 1,373,679

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. In the statement of activities these costs are allocated over their estimated useful lives as depreciation.

Depreciation expense	(2,721,603)
Capital outlay	1,551,127
Net book value of assets disposed	(10,000)

Accrued interest on bonds is recorded in the statement of activities when incurred; it is not recorded in governmental funds until it is paid.

Accrued interest payable, beginning of the year	164,187
Accrued interest payable, end of the year	(156,926)

The issuance of long-term debt (e.g., bonds) provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums and discounts, whereas these amounts are deferred and amortized in the statement of activities. The effect of these differences in the treatment of long-term debt and related items are as follows:

Payments on bonded debt	2,075,000
Amortization of deferred charge on refunding	(85,890)
Amortization of bond premium	79,834

Compensated absences and termination benefits are reported on the accrual method in the statement of activities, and recorded as an expenditure when financial resources are used in governmental funds.

Accrued compensated absences and termination benefits, beginning of the year	880,010
Accrued compensated absences and termination benefits, end of the year	(774,335)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds:

Other postemployment benefits items	2,598,545
Pension related items	257,194

Restricted revenue reported in the governmental funds that is deferred to offset the deferred outflows related to section 147c pension contributions subsequent to the measurement period.

Change in state aid funding for pension	(508,389)
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**Change in net position of governmental activities** **\$ 4,722,433**

## HAMILTON COMMUNITY SCHOOLS NOTES TO FINANCIAL STATEMENTS

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Description of Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the District. *Governmental activities* normally are supported by taxes and intergovernmental revenues.

#### Reporting Entity

The Hamilton Community Schools (the "District") is governed by the Hamilton Community Schools Board of Education (the "Board"), which has responsibility and control over all activities related to public school education within the District. The District receives funding from local, state, and federal sources and must comply with all of the requirements of these funding source entities. However, the District is not included in any other governmental reporting entity as defined by the accounting principles generally accepted in the United States of America. Board members are elected by the public and have decision-making authority, the power to designate management, the ability to significantly influence operations, and the primary accountability for fiscal matters. In addition, the District's reporting entity does not contain any component units as defined in Governmental Accounting Standards Board (GASB) Statements.

#### Basis of Presentation - Government-wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from the governmental funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

#### Basis of Presentation - Fund Financial Statements

The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major governmental funds. All remaining governmental funds are aggregated and reported as nonmajor funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The District reports the following *Major Governmental Funds*:

The *General Fund* is the District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

The *2019 Capital Projects* accounts for the proceeds of certain bonds payable that are restricted to expenditure for capital outlays for voter-approved purposes.

The *Capital Projects Funds* include capital project activities funded with bonds issued after May 1, 1994. For these capital projects, the District has complied with the applicable provisions of §1351a of the Revised School Code.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Basis of Presentation - Fund Financial Statements (continued)

Beginning with the year of bond issuance, the District has reported the annual construction activity in the 2019 capital projects funds. The following is a summary of the cumulative revenue and expenditures for the capital projects funds' activities:

	Capital Projects
	2019 Capital Projects
Revenue and other financing sources	\$ 6,610,354
Expenditures	\$ 3,084,972

The District reports the following *Other Nonmajor Funds*:

The *Special Revenue Funds* accounts for revenue sources that are legally restricted to expenditures for specific purposes (not including expendable trusts or major capital projects). The District accounts for its food service and student/school activities in the special revenue funds.

The *Capital Projects Funds* - the building and site and 2017 capital projects funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The *Debt Service Funds* account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. The District has various nonmajor debt service funds.

During the course of operations, the District has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, they are eliminated in the preparation of the government-wide financial statements.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, they are eliminated in the preparation of the government-wide financial statements.

Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Measurement Focus and Basis of Accounting (continued)

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are generally collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under leases are reported as other financing sources.

Property taxes, state and federal aid, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end).

The State of Michigan utilizes a foundation grant approach which provides for a specific annual amount of revenue per pupil based on a statewide formula. The foundation is funded from state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The Michigan Department of Education administers the allocation of state funds to school districts based on information supplied by the districts.

The state portion of the foundation is provided primarily by a state education property tax millage of 6 mills on Principal Residence Exemption (PRE) property and an allocated portion of state sales and other taxes. The local portion of the foundation is funded primarily by Non-PRE property taxes which may be levied at a rate of up to 18 mills as well as 6 mills for Commercial Personal Property Tax. The state revenue is recognized during the foundation period and is funded through payments from October to August. Thus, the unpaid portion at June 30 is reported as an intergovernmental receivable.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Measurement Focus and Basis of Accounting (continued)

The District also receives revenue from the state to administer certain categorical education programs. State rules require that revenue earmarked for these programs be used for its specific purpose. Certain governmental funds require an accounting to the state of the expenditures incurred. For categorical funds meeting this requirement, funds received and accrued, which are not expended by the close of the fiscal year are recorded as unearned revenue.

All other revenue items are generally considered to be measurable and available only when cash is received by the District.

Budgetary Information

*Budgetary Basis of Accounting*

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund and special revenue funds. The capital projects fund is appropriated on a project-length basis. Other funds do not have appropriated budgets.

Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executor) contracts for goods or services (i.e., purchase orders, contracts, and commitments). The District does not utilize encumbrance accounting.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. The Superintendent submits to the School Board a proposed operating budget for the fiscal year commencing on July 1. The operating budget includes proposed expenditures and the means of financing them. The level of control for the budgets is at the functional level as set forth and presented as required supplementary information.
- b. Public hearings are conducted to obtain taxpayer comments.
- c. Prior to July 1, the budget is legally adopted by School Board resolution pursuant to the Uniform Budgeting and Accounting Act (1968 PA 2). The Act requires that the budget be amended prior to the end of the fiscal year when necessary to adjust appropriations if it appears that revenues and other financing sources will be less than anticipated or so that expenditures will not be in excess of original estimates. Expenditures shall not be made or incurred, unless authorized in the budget, in excess of the amount appropriated. Violations, if any, in the general fund are noted in the required supplementary information section.
- d. Transfers may be made for budgeted amounts between major expenditure functions within any fund; however, these transfers and any revisions that alter the total expenditures of any fund must be approved by the School Board.
- e. The budget was amended during the year with supplemental appropriations, the last one approved prior to year-end June 30, 2022. The District does not consider these amendments to be significant.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

*Cash and Cash Equivalents*

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

*Investments*

In accordance with Michigan Compiled Laws, the District is authorized to invest in the following investment vehicles:

- a. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation (FDIC) or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation (FSLIC) or a credit union which is insured by the National Credit Union Administration (NCUA), but only if the bank, savings and loan association, or credit union is eligible to be a depository of surplus funds belonging to the State under section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended, being Section 21.145 and 21.146 of the Michigan Compiled Laws.
- c. Commercial paper rated at the time of purchase within the three highest classifications established by not less than two standard rating services, and which matures not more than 270 days after the date of purchase.
- d. The United States government or federal agency obligations repurchase agreements.
- e. Bankers' acceptances of United States banks.
- f. Mutual funds composed of investment vehicles, which are legal for direct investment by local units of government in Michigan.

Michigan Compiled Laws allow for collateralization of government deposits, if the assets for pledging are acceptable to the State Treasurer under Section 3 of 1855 PA 105, MCL 21.143, to secure deposits of State surplus funds, securities issued by the Federal Loan Mortgage Corporation, Federal National Mortgage Association, or Government National Mortgage Association.

*Inventories and Prepaids*

Inventories are valued at cost using the first-in/first-out (FIFO) method and consist of expendable supplies. The cost of such inventories is recorded as expenditures/expenses when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (continued)

*Capital Assets*

Capital assets, which include property, plant, equipment, and transportation vehicles, are reported in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Group purchases are evaluated on a case-by-case basis. Donated capital assets are recorded at their estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Land and construction in progress are not depreciated. The other property, plant, and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

	Years
Building and improvements	20 - 50
Furniture and equipment	5 - 10
Vehicles	5 - 10
Infrastructure	25

*Defined Benefit Plans*

For purposes of measuring the net pension and other postemployment benefit liability, deferred outflows of resources and deferred inflows of resources related to pensions and other postemployment benefits, and pension and other postemployment benefits expense, information about the fiduciary net position of the Michigan Public Employees' Retirement System (MPSERS) and additions to/deductions from MPSERS fiduciary net position have been determined on the same basis as they are reported by MPSERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

*Deferred Outflows*

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The District has three items that qualify for reporting in this category. They are the deferred charge on refunding, pension, and other postemployment benefits related items reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. A deferred outflow is recognized for pension and other postemployment benefit related items. These amounts are expensed in the plan year in which they apply.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (continued)

*Deferred Inflows*

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District has three items that qualify for reporting in this category. The first is restricted section 147c state aid deferred to offset deferred outflows related to section 147c pension benefit contributions subsequent to the measurement period. The second and third items are future resources yet to be recognized in relation to the pension and other postemployment benefit actuarial calculation. These future resources arise from differences in the estimates used by the actuary to calculate the pension and other postemployment benefit liability and the actual results. The amounts are amortized over a period determined by the actuary.

*Net Position Flow Assumption*

Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

*Fund Balance Flow Assumptions*

Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

*Fund Balance Policies*

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the District's highest level of decision-making authority. The Board of Education is the highest level of decision-making authority for the District that can, by adoption of a board action prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the board action remains in place until a similar action is taken (the adoption of another board action) to remove or revise the limitation.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (continued)

*Fund Balance Policies (continued)*

Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as committed. The Board of Education has by resolution authorized the superintendent and finance director to assign fund balance. The Board of Education may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Revenues and Expenditures/Expenses

*Program Revenues*

Amounts reported as *program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, unrestricted state aid, interest, and other internally dedicated resources are reported as general revenues rather than as program revenues.

*Property Taxes*

Property taxes levied by the District are collected by various municipalities and periodically remitted to the District. The taxes are levied and become a lien as of July 1 and December 1 and are due upon receipt of the billing by the taxpayer and become a lien on the first day of the levy year. The actual due dates are September 14 and February 14, after which time the bills become delinquent and penalties and interest may be assessed by the collecting entity.

For the year ended June 30, 2022, the District levied the following amounts per \$1,000 of assessed valuation:

Fund	Mills
General fund	
Non-Principal Residence Exemption (PRE)	18.00
Commercial Personal Property	6.00
Debt service fund	
PRE, Non-PRE, Commercial Personal Property	4.35

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Revenues and Expenditures/Expenses (continued)

*Compensated Absences and Termination Benefits*

The District's policy permits employees to accumulate earned but unused vacation and sick leave benefits, which are eligible for payment upon separation from service. The liability for such leave is reported as incurred in the government-wide financial statements. A liability for those amounts is recorded in the governmental funds only if the liability has matured as a result of employee resignations or retirements. The liability for compensated absences and termination benefits includes salary-related benefits, where applicable.

*Long-term Obligations*

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities on the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method which approximates the effective interest method over the term of the related debt. Bond issuance costs are reported as expenditures in the year in which they are incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**NOTE 2 - DEPOSITS AND INVESTMENTS**

As of June 30, 2022 the District had deposits and investments subject to the following risk.

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. As of June 30, 2022, \$4,431,236 of the District's bank balance of \$4,701,276 was exposed to custodial credit risk because it was uninsured and uncollateralized. The carrying amount is \$3,946,803.

Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The District will minimize custodial credit risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities allowed by law; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the District will do business.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - DEPOSITS AND INVESTMENTS (continued)**

Interest Rate Risk

In accordance with its investment policy, the District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the District’s cash requirements.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Weighted Average Maturity (Years)</u>
MILAF External Investment Pool - CMC	\$ 2,406	n/a
MILAF External Investment Pool - MAX	1,036	n/a
Michigan Class Investment Pool	<u>11,964,421</u>	0.0986
Total fair value	<u><u>\$ 11,967,863</u></u>	
Portfolio weighted average maturity		<u><u>0.0986</u></u>

One day maturity equals 0.0027, one year equals 1.00.

Concentration of Credit Risk

The District will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the District’s investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Rating</u>	<u>Rating Agency</u>
MILAF External Investment Pool - CMC	\$ 2,406	AAAm	Standard & Poor's
MILAF External Investment Pool - MAX	1,036	AAAm	Standard & Poor's
Michigan Class Investment Pool	<u>11,964,421</u>	AAAm	Standard & Poor's
Total fair value	<u><u>\$ 11,967,863</u></u>		

Foreign Currency Risk

The District is not authorized to invest in investments which have this type of risk.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - DEPOSITS AND INVESTMENTS (continued)**

Credit Risk

State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs). As of June 30, 2022, the District did not have investments in commercial paper and corporate bonds.

Fair Value Measurement

The District is required to disclose amounts within a framework established for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described as follows:

- Level 1: Quoted prices in active markets for identical securities.
- Level 2: Prices determined using other significant observable inputs. Observable inputs are inputs that other market participants may use in pricing a security. These may include prices for similar securities, interest rates, prepayment speeds, credit risk and others.
- Level 3: Prices determined using significant unobservable inputs. In situations where quoted prices or observable inputs are unavailable or deemed less relevant, unobservable inputs may be used. Unobservable inputs reflect the District’s own assumptions about the factors market participants would use in pricing an investment and would be based on the best information available.

The asset or liability’s fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

At June 30, 2022, the District does not have any investments subject to fair value measurement.

The District voluntarily invests certain excess funds in external pooled investment funds which included money market funds. One of the pooled investment funds utilized by the District is the Michigan Investment Liquid Asset Fund (MILAF). MILAF funds are considered external investment pools as defined by the GASB and as such are recorded at amortized cost which approximate fair value. The MILAF (MAX Class) fund requires notification of redemptions prior to 14 days to avoid penalties. These funds are not subject to the fair value disclosures.

	Amortized Cost
MILAF External Investment Pool- CMC	\$ 2,406
MILAF External Investment Pool- MAX	1,036
Total	\$ 3,442

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - DEPOSITS AND INVESTMENTS (continued)**

Investments in Entities that Calculate Net Asset Value per Share

The District holds shares or interests in the Michigan CLASS investment pool where the fair value of the investments is measured on a recurring basis using net asset value per share (or its equivalent) of the investment companies as a practical expedient.

The Michigan CLASS investment pool invest in U.S. Treasury obligations, federal agency obligations of the U.S. government, high-grade commercial paper (rated "A1" or better), collateralized bank deposits, repurchase agreements (collateralized at 102% by treasuries and agencies), and approved money market funds. The program is designed to meet the needs of Michigan public sector investors. It purchases securities that are legally permissible under state statutes and are available for investment by Michigan counties, cities, townships, school districts, authorities, and other public agencies.

At the year ended June 30, 2022, the fair value, unfunded commitments, and redemption rules of those investments are as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Unfunded Commitments</u>	<u>Redemption Frequency, if Eligible</u>	<u>Redemption Notice Period</u>
Michigan Class Investment Pool	<u>\$ 11,964,421</u>	<u>\$ -</u>	No Restrictions	None

The cash and cash equivalents and investments referred to above have been reported in either the cash and cash equivalents or investments captions on the financial statements, based upon criteria disclosed in Note 1.

The following summarizes the categorization of these amounts as of June 30, 2022:

	<u>Primary Government</u>
Cash and cash equivalents	\$ 3,825,478
Investments	11,967,863
Restricted cash and cash equivalents - capital projects	<u>121,325</u>
	<u>\$ 15,914,666</u>

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 3 - CAPITAL ASSETS**

A summary of changes in the District's capital assets follows:

	Balance July 1, 2021	Additions	Deletions/ Reclassification	Balance June 30, 2022
Assets not being depreciated				
Land	\$ 2,169,583	\$ -	\$ -	\$ 2,169,583
Construction in progress	1,194,893	1,365,852	-	2,560,745
Subtotal	<u>3,364,476</u>	<u>1,365,852</u>	<u>-</u>	<u>4,730,328</u>
Other capital assets				
Building and improvements	72,897,478	-	-	72,897,478
Furniture and equipment	2,345,262	132,025	-	2,477,287
Vehicles	3,745,035	53,250	300,535	3,497,750
Infrastructure	208,879	-	-	208,879
Subtotal	<u>79,196,654</u>	<u>185,275</u>	<u>300,535</u>	<u>79,081,394</u>
Accumulated depreciation				
Building and improvements	29,559,297	2,230,564	-	31,789,861
Furniture and equipment	1,663,588	288,499	-	1,952,087
Vehicles	2,846,850	194,184	290,535	2,750,499
Infrastructure	133,681	8,356	-	142,037
Total accumulated depreciation	<u>34,203,416</u>	<u>2,721,603</u>	<u>290,535</u>	<u>36,634,484</u>
Net capital assets being depreciated	<u>44,993,238</u>	<u>(2,536,328)</u>	<u>10,000</u>	<u>42,446,910</u>
Net governmental capital assets	<u>\$ 48,357,714</u>	<u>\$ (1,170,476)</u>	<u>\$ 10,000</u>	<u>\$ 47,177,238</u>

Depreciation expense for the fiscal year ended June 30, 2022 amounted to \$2,721,603. The District determined that it was impractical to allocate depreciation to the various governmental activities as the assets serve multiple functions.

**NOTE 4 - INTERGOVERNMENTAL RECEIVABLES**

Intergovernmental receivables at June 30, 2022 consist of the following:

	Governmental Funds
Other governmental units	
State aid	\$ 4,845,295
Federal revenue	1,332,221
ISD and other	36,195
	<u>\$ 6,213,711</u>

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 4 - INTERGOVERNMENTAL RECEIVABLES (continued)**

Amounts due from other intergovernmental units include amounts due from federal, state, and local sources for various projects and programs.

No allowance for doubtful accounts is considered necessary.

**NOTE 5 - LONG-TERM OBLIGATIONS**

The District issues general obligation bonds to provide funds for the acquisition, construction and improvement of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the District.

The following is a summary of governmental long-term obligations for the District for the year ended June 30, 2022:

	General Obligation Bonds	Compensated Absences and Termination Benefits	Total
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Balance July 1, 2021	\$ 31,768,381	\$ 880,010	\$ 32,648,391
Additions	-	-	-
Deletions	<u>(2,154,834)</u>	<u>(105,675)</u>	<u>(2,260,509)</u>
Balance June 30, 2022	29,613,547	774,335	30,387,882
Total due within one year	<u>1,400,000</u>	<u>116,150</u>	<u>1,516,150</u>
Total due in more than one year	<u>\$ 28,213,547</u>	<u>\$ 658,185</u>	<u>\$ 28,871,732</u>

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 5 - LONG-TERM OBLIGATIONS (continued)**

Long-term obligations at June 30, 2022 is comprised of the following:

General Obligation Bonds

2015 Refunding bonds, due in annual installments of \$1,000,000 through May 1, 2030, with interest from 3.00% to 5.00%.	\$ 8,000,000
2016 Building and Site bonds, due in semiannual installments of \$100,000 to \$705,000 through May 1, 2046, with interest from 3.00% to 3.125%.	15,070,000
2019 Building and Site bonds, due in semiannual installments of \$55,000 to \$385,000 through May 1, 2046, with interest from 3.00% to 4.00%.	5,790,000
Plus premium on bond refunding	<u>753,547</u>
Total general obligation bonds	29,613,547
Compensated absences and termination benefits	<u>774,335</u>
Total general long-term obligations	<u><u>\$ 30,387,882</u></u>

In prior years, the District defeased certain general obligation bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account, assets and liabilities for the defeased bonds are not included in the District's financial statements. At June 30, 2022, \$12,350,000 bonds outstanding are considered defeased.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 5 - LONG-TERM OBLIGATIONS (continued)**

The annual requirements to amortize debt outstanding as of June 30, 2022, including interest payments are as follows:

Year Ending June 30,	<u>General Obligation Bonds</u>		Compensated Absences and Termination Benefits	<u>Total</u>
	Principal	Interest		
2023	\$ 1,400,000	\$ 938,558	-	\$ 2,338,558
2024	1,400,000	896,558	-	2,296,558
2025	1,440,000	854,558	-	2,294,558
2026	1,475,000	811,358	-	2,286,358
2027	1,525,000	757,108	-	2,282,108
2028 - 2032	7,080,000	2,887,890	-	9,967,890
2033 - 2037	5,360,000	1,865,165	-	7,225,165
2038 - 2042	5,230,000	1,070,677	-	6,300,677
2043 - 2046	3,950,000	300,305	-	4,250,305
	28,860,000	10,382,177	-	39,242,177
Premium on bond refunding	753,547	-	-	753,547
Compensated absences and termination benefits	-	-	774,335	774,335
	<u>\$ 29,613,547</u>	<u>\$ 10,382,177</u>	<u>\$ 774,335</u>	<u>\$ 40,770,059</u>

Interest expense (all funds) for the year ended June 30, 2022 was approximately \$973,000.

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS**

Plan Description

The Michigan Public School Employees' Retirement System (MPERS) (System) is a cost-sharing, multiple employer, state-wide, defined benefit public employee retirement plan governed by the State of Michigan (State) originally created under Public Act 136 of 1945, recodified and currently operating under the provisions of Public Act 300 of 1980, as amended. Section 25 of this act establishes the Board's authority to promulgate or amend the provisions of the System. MPERS issues a publicly available Annual Comprehensive Financial Report that can be obtained at [www.michigan.gov/orsschools](http://www.michigan.gov/orsschools).

The System's pension plan was established by the State to provide retirement, survivor and disability benefits to public school employees. In addition, the System's health plan provides all retirees with option of receiving health, prescription drug, dental and vision coverage under the Michigan Public School Employees' Retirement Act.

The System is administered by the Office of Retirement Services (ORS) within the Michigan Department of Technology, Management & Budget. The Department Director appoints the Office Director, with whom the general oversight of the System resides. The State of Michigan Investment Board serves as the investment fiduciary and custodian for the System.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Benefits Provided - Overall

Participants are enrolled in one of multiple plans based on date of hire and certain voluntary elections. A summary of the plans offered by MPSERS is as follows:

<u>Plan Name</u>	<u>Plan Type</u>	<u>Plan Status</u>
Basic	Defined Benefit	Closed
Member Investment Plan (MIP)	Defined Benefit	Closed
Pension Plus	Hybrid	Closed
Pension Plus 2	Hybrid	Open
Defined Contribution	Defined Contribution	Open

Benefits Provided - Pension

Benefit provisions of the defined benefit pension plan are established by State statute, which may be amended. Public Act 300 of 1980, as amended, establishes eligibility and benefit provisions for the defined benefit (DB) pension plan. Retirement benefits for DB plan members are determined by final average compensation and years of service. DB members are eligible to receive a monthly benefit when they meet certain age and service requirements. The System also provides disability and survivor benefits to DB plan members.

Prior to Pension reform of 2010 there were two plans commonly referred to as Basic and the Member Investment Plan (MIP). Basic Plan member's contributions range from 0% - 4%. On January 1, 1987, the Member Investment Plan (MIP) was enacted. MIP members enrolled prior to January 1, 1990, contribute at a permanently fixed rate of 3.9% of gross wages. Members first hired January 1, 1990, or later including Pension Plus Plan members, contribute at various graduated permanently fixed contribution rates from 3.0% - 7.0%.

Pension Reform 2010

On May 19, 2010, the Governor signed Public Act 75 of 2010 into law. As a result, any member of the Michigan Public School Employees' Retirement System (MPSERS) who became a member of MPSERS after June 30, 2010 is a Pension Plus member. Pension Plus is a hybrid plan that contains a pension component with an employee contribution (graded, up to 6.4% of salary) and a flexible and transferable defined contribution (DC) tax-deferred investment account that earns an employer match of 50% (up to 1% of salary) on employee contributions. Retirement benefits for Pension Plus members are determined by final average compensation and years of service. Disability and survivor benefits are available to Pension Plus members.

Pension Reform 2012

On September 4, 2012, the Governor signed Public Act 300 of 2012 into law. The legislation grants all active members who first became a member before July 1, 2010 and who earned service credit in the 12 months ending September 3, 2012 or were on an approved professional services or military leave of absence on September 3, 2012, a voluntary election regarding their pension. Any changes to a member's pension are effective as of the member's *transition date*, which is defined as the first day of the pay period that begins on or after February 1, 2013.

Under the reform, members voluntarily chose to increase, maintain, or stop their contributions to the pension fund.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Pension Reform 2012 (continued)

An amount determined by the member's election of Option 1, 2, 3, or 4 described below:

Option 1 - Members voluntarily elected to increase their contributions to the pension fund as noted below and retain the 1.5% pension factor in their pension formula. The increased contribution would begin as of their transition date and continue until they terminate public school employment.

- Basic plan members: 4% contribution
- Member Investment Plan (MIP)-Fixed, MIP-Graded, and MIP-Plus members: a flat 7% contribution

Option 2 - Members voluntarily elected to increase their contribution to the pension fund as stated in Option 1 and retain the 1.5% pension factor in their pension formula. The increased contribution would begin as of their transition date and continue until they reach 30 years of service. If and when they reach 30 years of service, their contribution rates will return to the previous level in place as of the day before their transition date (0% for Basic plan members, 3.9% for MIP-Fixed, up to 4.3% for MIP-Graded, or up to 6.4% for MIP-Plus). The pension formula for any service thereafter would include a 1.25% pension factor.

Option 3 - Members voluntarily elected not to increase their contribution to the pension fund and maintain their current level of contribution to the pension fund. The pension formula for their years of service as of the day before their transition date will include a 1.5% pension factor. The pension formula for any service thereafter will include a 1.25% pension factor.

Option 4 - Members voluntarily elected to no longer contribute to the pension fund and therefore are switched to the Defined Contribution plan for future service as of their transition date. As a DC participant they receive a 4% employer contribution to the tax-deferred 401(k) account and can choose to contribute up to the maximum amounts permitted by the IRS to a 457 account. They vest in employer contributions and related earnings in their 401(k)-account based on the following schedule: 50% at 2 years, 75% at 3 years, and 100% at 4 years of service. They are 100% vested in any personal contributions and related earnings in their 457 account. Upon retirement, if they meet age and service requirements (including their total years of service), they would also receive a pension (calculated based on years of service and final average compensation as of the day before their transition date and a 1.5% pension factor).

Members who did not make an election before the deadline defaulted to Option 3 as described above. Deferred or nonvested public school employees on September 3, 2012, who return to public school employment on or after September 4, 2012, will be considered as if they had elected Option 3 above. Returning members who made the retirement plan election will retain whichever option they chose.

Employees who first work on or after September 4, 2012 choose between two retirement plans: The Pension Plus Plan and a Defined Contribution that provides a 50% employer match up to 3% of salary on employee contributions.

Final Average Compensation (FAC) - Average of highest 60 consecutive months for Basic Plan members and Pension Plus members (36 months for MIP members). FAC is calculated as of the last day worked unless the member elected Option 4, in which case the FAC is calculated at the transition date.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Pension Reform of 2017

On July 13, 2017, the Governor signed Public Act 92 of 2017 into law. The legislation closed the Pension Plus plan to newly hired employees as of February 1, 2018 and created a new, optional Pension Plus 2 plan with similar plan benefit calculations but containing a 50/50 cost share between the employee and the employer, including the cost of future unfunded liabilities. The assumed rate of return on the Pension Plus 2 plan is 6%. Further, under certain adverse actuarial conditions, the Pension Plus 2 plan will close to new employees if the actuarial funded ratio falls below 85% for two consecutive years. The law included other provisions to the retirement eligibility age, plan assumptions, and unfunded liability payment methods.

Benefits Provided - Other Postemployment Benefit (OPEB)

Benefit provisions of the postemployment healthcare plan are established by State statute, which may be amended. Public Act 300 of 1980, as amended, establishes eligibility and benefit provisions. Retirees have the option of health coverage, which, through 2012, was funded on a cash disbursement basis. Beginning fiscal year 2013, it is funded on a prefunded basis. The System has contracted to provide the comprehensive group medical, prescription drug, dental and vision coverage for retirees and beneficiaries. A subsidized portion of the premium is paid by the System with the balance deducted from the monthly pension of each retiree health care recipient. For members who first worked before July 1, 2008, (Basic, MIP-Fixed, and MIP-Graded plan members), the subsidy is the maximum allowed by statute. To limit future liabilities of Other Postemployment Benefits, members who first worked on or after July 1, 2008, (MIP-Plus plan members), have a graded premium subsidy based on career length where they accrue credit towards their insurance premiums in retirement, not to exceed the maximum allowable by statute. Public Act 300 of 2012 sets the maximum subsidy at 80% beginning January 1, 2013; 90% for those Medicare eligible and enrolled in the insurances as of that date.

Retiree Healthcare Reform of 2012

Public Act 300 of 2012 granted all active members of the Michigan Public School Employees Retirement System, who earned service credit in the 12 months ending September 3, 2012 or were on an approved professional services or military leave of absence on September 3, 2012, a voluntary election regarding their retirement healthcare. Any changes to a member's healthcare benefit are effective as of the member's *transition date*, which is defined as the first day of the pay period that begins on or after February 1, 2013.

Under Public Act 300 of 2012, members were given the choice between continuing the 3% contribution to retiree healthcare and keeping the premium subsidy benefit described above, or choosing not to pay the 3% contribution and instead opting out of the subsidy benefit and becoming a participant in the Personal Healthcare Fund (PHF), a portable, tax-deferred fund that can be used to pay healthcare expenses in retirement. Participants in the PHF are automatically enrolled in a 2% employee contribution into their 457 account as of their transition date, earning them a 2% employer match into a 401(k) account. Members who selected this option stop paying the 3% contribution to retiree healthcare as of the day before their transition date, and their prior contributions will be deposited into their 401(k) accounts.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Regular Retirement (no reduction factor for age)

Eligibility - A Basic plan member may retire at age 55 with 30 years credited service; or age 60 with 10 years credited service. For Member Investment Plan (MIP) members, age 46 with 30 years credited service; or age 60 with 10 years credited service; or age 60 with 5 years of credited service provided member worked through their 60<sup>th</sup> birthday and has credited service in each of the last 5 years. For Pension Plus Plan (PPP) members, age 60 with 10 years of credited service.

Annual Amount - The annual pension is paid monthly for the lifetime of a retiree. The calculation of a member's pension is determined by their pension election under PA 300 of 2012.

Member Contributions

Depending on the plan selected, member contributions range from 0% - 7% for pension and 0% - 3% for other postemployment benefits. Plan members electing the Defined Contribution plan are not required to make additional contributions.

Employer Contributions

Employers are required by Public Act 300 of 1980, as amended, to contribute amounts necessary to finance the coverage of pension benefits and OPEB. Contribution provisions are specified by State statute and may be amended only by action of the State Legislature.

Employer contributions to the System are determined on an actuarial basis using the entry age normal actuarial cost method. Under this method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated on a level basis over the service of the individual between entry age and assumed exit age. The normal cost is the annual cost assigned under the actuarial funding method, to the current and subsequent plan years. The remainder is called the actuarial accrued liability. Normal cost is funded on a current basis.

Pension and OPEB contributions made in the fiscal year ending September 30, 2021 were determined as of the September 30, 2018 actuarial valuations. The pension and OPEB benefits, the unfunded (overfunded) actuarial accrued liabilities as of September 30, 2018 are amortized over an 18-year period beginning October 1, 2020 and ending September 30, 2038.

School districts' contributions are determined based on employee elections. There are several different benefit options included in the plan available to employees based on date of hire. Contribution rates are adjusted annually by the ORS. The range of rates is as follows:

	Pension	Other Postemployment Benefit
October 1, 2020 - September 30, 2021	13.39% - 19.78%	7.57% - 8.43%
October 1, 2021 - September 30, 2022	13.73% - 20.14%	7.23% - 8.09%

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Employer Contributions (continued)

The District’s pension contributions for the year ended June 30, 2022 were equal to the required contribution total. Total pension contributions were approximately \$6,127,000. Of the total pension contributions approximately \$5,924,000 was contributed to fund the Defined Benefit Plan and approximately \$203,000 was contributed to fund the Defined Contribution Plan.

The District’s OPEB contributions for the year ended June 30, 2022 were equal to the required contribution total. Total OPEB contributions were approximately \$1,476,000. Of the total OPEB contributions approximately \$1,355,000 was contributed to fund the Defined Benefit Plan and approximately \$121,000 was contributed to fund the Defined Contribution Plan.

These amounts, for both pension and OPEB benefit, include contributions funded from State Revenue Section 147c restricted to fund the MPSERS Unfunded Actuarial Accrued Liability (UAAL) Stabilization Rate (100% for pension and 0% for OPEB).

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

*Pension Liabilities*

The net pension liability was measured as of September 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation date of September 30, 2020 and rolled-forward using generally accepted actuarial procedures. The District’s proportion of the net pension liability was based on a projection of its long-term share of contributions to the pension plan relative to the projected contributions of all participating reporting units, actuarially determined.

<u>MPSERS (Plan) Non-university Employers</u>	<u>September 30, 2021</u>	<u>September 30, 2020</u>
Total pension liability	\$ 86,392,473,395	\$ 85,290,583,799
Plan fiduciary net position	\$ 62,717,060,920	\$ 50,939,496,006
Net pension liability	\$ 23,675,412,475	\$ 34,351,087,793
Proportionate share	0.18044%	0.17853%
Net pension liability for the District	\$ 42,720,480	\$ 61,326,358

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

For the year ended June 30, 2022, the District recognized pension expense of \$5,666,330.

At June 30, 2022, the Reporting Unit reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ 2,692,946	\$ -
Net difference between projected and actual earnings on pension plan investments	-	13,734,497
Differences between expected and actual experience	661,759	251,573
Changes in proportion and differences between employer contributions and proportionate share of contributions	1,410,363	63,963
Employer contributions subsequent to the measurement date	5,562,361	-
	\$ 10,327,429	\$ 14,050,033

\$5,562,361, reported as deferred outflows of resources related to pensions resulting from District employer contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

Other amounts reported as deferred outflows of resources and (deferred inflows) of resources related to pensions will be recognized in pension expense as follows:

Year Ended September 30,	Amount
2022	\$ (534,025)
2023	(1,982,338)
2024	(3,111,253)
2025	(3,657,349)

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

*OPEB Liabilities*

The net OPEB liability was measured as of September 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation date of September 30, 2020 and rolled-forward using generally accepted actuarial procedures. The District's proportion of the net OPEB liability was based on a projection of its long-term share of contributions to the OPEB plan relative to the projected contributions of all participating reporting units, actuarially determined.

<u>MPSERS (Plan) Non-university Employers</u>	<u>September 30, 2021</u>	<u>September 30, 2020</u>
Total OPEB liability	\$ 12,046,393,511	\$ 13,206,903,534
Plan fiduciary net position	\$ 10,520,015,621	\$ 7,849,636,555
Net OPEB liability	\$ 1,526,377,890	\$ 5,357,266,979
Proportionate share	0.18085%	0.18158%
Net OPEB liability for the District	\$ 2,760,402	\$ 9,727,966

*OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB*

For the year ended June 30, 2022, the District recognized OPEB benefit of \$1,243,833.

At June 30, 2022, the Reporting Unit reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ 2,307,559	\$ 345,297
Net difference between projected and actual earnings on OPEB plan investments	-	2,080,565
Differences between expected and actual experience	-	7,879,371
Changes in proportion and differences between employer contributions and proportionate share of contributions	587,860	55,742
Employer contributions subsequent to the measurement date	<u>1,205,140</u>	<u>-</u>
	<u>\$ 4,100,559</u>	<u>\$ 10,360,975</u>

\$1,205,140, reported as deferred outflows of resources related to OPEB resulting from District employer contributions subsequent to the measurement date, will be recognized as a reduction of the net OPEB liability in the subsequent fiscal year.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (continued)

*OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (continued)*

Other amounts reported as deferred outflows of resources and (deferred inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended September 30,	Amount
2022	\$ (1,847,799)
2023	(1,734,649)
2024	(1,673,371)
2025	(1,564,166)
2026	(570,692)
2027	(74,879)

Actuarial Assumptions

**Investment Rate of Return for Pension** - 6.80% a year, compounded annually net of investment and administrative expenses for the MIP, Basic and Pension Plus groups and 6.00% a year, compounded annually net of investment and administrative expenses for Pension Plus 2 Plan.

**Investment Rate of Return for OPEB** - 6.95% a year, compounded annually net of investment and administrative expenses.

**Salary Increases** - The rate of pay increase used for individual members is 2.75% - 11.55%, including wage inflation at 2.75%.

**Inflation** - 3.0%.

**Mortality Assumptions -**

*Retirees:* RP-2014 Male and Female Healthy Annuitant Mortality Tables scaled by 82% for males and 78% for females and adjusted for mortality improvements using projection scale MP-2017 from 2006.

*Active:* RP-2014 Male and Female Employee Annuitant Mortality Tables scaled 100% and adjusted for mortality improvements using projection scale MP-2017 from 2006.

*Disabled Retirees:* RP-2014 Male and Female Disabled Annuitant Mortality Tables scaled 100% and adjusted for mortality improvements using projection scale MP-2017 from 2006.

**Experience Study** - The annual actuarial valuation report of the System used for these statements is dated September 30, 2020. Assumption changes as a result of an experience study for the periods 2012 through 2017 have been adopted by the System for use in the determination of the total pension and OPEB liability beginning with the September 30, 2018 valuation.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Actuarial Assumptions (continued)

**The Long-Term Expected Rate of Return on Pension and Other Postemployment Benefit Plan Investments** - The pension rate was 6.80% (MIP, Basic, and Pension Plus Plan) and 6.00% for Pension Plus 2 Plan, and the other postemployment benefit rate was 6.95%, net of investment and administrative expenses was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension and OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**Cost of Living Pension Adjustments** - 3.0% annual non-compounded for MIP members.

**Healthcare Cost Trend Rate for Other Postemployment Benefit** - Pre 65, 7.75% for year one and graded to 3.5% in year fifteen. Post 65, 5.25% for year one and graded to 3.5% in year fifteen.

**Additional Assumptions for Other Postemployment Benefit Only** - Applies to Individuals Hired Before September 4, 2012:

Opt Out Assumption - 21% of eligible participants hired before July 1, 2008 and 30% of those hired after June 30, 2008 are assumed to opt out of the retiree health plan.

Survivor Coverage - 80% of male retirees and 67% of female retirees are assumed to have coverage continuing after the retiree's death.

Coverage Election at Retirement - 75% of male and 60% of female future retirees are assumed to elect coverage for 1 or more dependents.

The target asset allocation at September 30, 2021 and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Investment Category</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return*</u>
Domestic Equity Pools	25.0%	5.4%
International Equity Pools	15.0%	7.5%
Private Equity Pools	16.0%	9.1%
Real Estate and Infrastructure Pools	10.0%	5.4%
Fixed Income Pools	10.5%	-0.7%
Absolute Return Pools	9.0%	2.6%
Real Return/Opportunistic Pools	12.5%	6.1%
Short Term Investment Pools	2.0%	-1.3%
	<u>100.0%</u>	

\* Long term rate of return are net of administrative expenses and 2.0% inflation.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Actuarial Assumptions (continued)

**Rate of Return** - For fiscal year ended September 30, 2021, the annual money-weighted rate of return on pension and OPEB plan investments, net of pension and OPEB plan investment expense, was 27.3% and 27.14%, respectively. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**Pension Discount Rate** - A single discount rate of 6.80% was used to measure the total pension liability (6.00% for the Pension Plus 2 Plan). This discount rate was based on the expected rate of return on pension plan investments of 6.80% (6.00% for the Pension Plus 2 Plan). The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that contributions from school districts will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**OPEB Discount Rate** - A single discount rate of 6.95% was used to measure the total OPEB liability. This discount rate was based on the long-term expected rate of return on OPEB plan investments of 6.95%. The projection of cash flows used to determine this discount rate assumed that plan member contributions will be made at the current contribution rate and that school districts contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate** - The following presents the Reporting Unit's proportionate share of the net pension liability calculated using a single discount rate of 6.80% (6.00% for the Pension Plus 2 Plan), as well as what the Reporting Unit's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Pension		
	1% Decrease	Discount Rate	1% Increase
Reporting Unit's proportionate share of the net pension liability	\$ 61,078,701	\$ 42,720,480	\$ 27,500,311

**Sensitivity of the Net OPEB Liability to Changes in the Discount Rate** - The following presents the Reporting Unit's proportionate share of the net OPEB liability calculated using a single discount rate of 6.95%, as well as what the Reporting Unit's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Other Postemployment Benefits		
	1% Decrease	Discount Rate	1% Increase
Reporting Unit's proportionate of the net other postemployment benefit liability	\$ 5,129,325	\$ 2,760,402	\$ 750,032

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 6 - PENSION AND OTHER POSTEMPLOYMENT BENEFITS (continued)**

Actuarial Assumptions (continued)

**Sensitivity to the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates** - The following presents the Reporting Unit's proportionate share of the net other postemployment benefit liability calculated using the healthcare cost trend rate, as well as what the Reporting Unit's proportionate share of the net other postemployment benefit liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Other Postemployment Benefits		
		Current Healthcare Cost	
	1% Decrease	Trend Rates	1% Increase
Reporting Unit's proportionate share of the net other postemployment benefit liability	\$ 671,860	\$ 2,760,402	\$ 5,110,263

Pension and OPEB Plan Fiduciary Net Position

Detailed information about the pension and OPEB's fiduciary net position is available in the separately issued Michigan Public School Employees Retirement System 2021 Annual Comprehensive Financial Report.

**Payable to the Pension and OPEB Plan** - At year end the School District is current on all required pension and other postemployment benefit plan payments. Amounts accrued at year end for accounting purposes are separately stated in the financial statements as a liability titled accrued retirement. These amounts represent current payments for June paid in July, accruals for summer pay primarily for teachers, and the contributions due from State Revenue Section 147c restricted to fund the MPSERS Unfunded Actuarial Accrued Liability (UAAL).

**NOTE 7 - RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District purchases commercial insurance to cover any losses that may result from the above described activities. No settlements have occurred in excess of coverage for the year ended June 30, 2022.

**NOTE 8 - INTERFUND RECEIVABLES AND PAYABLES**

Receivable Fund	Payable Fund
2019 Capital Projects Fund     \$ 3,793,577 2017 Capital Projects Fund     2,454,979 Food Service                             308,510 <hr style="width: 20%; margin-left: auto; margin-right: 0;"/> \$ 6,557,066 <hr style="width: 20%; margin-left: auto; margin-right: 0;"/>	General Fund <u>\$ 6,557,066</u>

The outstanding balances between funds result mainly from the time lag between dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 9 - TRANSFERS**

The general fund transferred \$875,000 to the 2017 capital projects fund for future capital purchases.

**NOTE 10 - CONTINGENT LIABILITIES**

Amounts received or receivable from grant agencies are subject to audit and adjustments by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

**NOTE 11 - TAX ABATEMENTS**

The District is required to disclose significant tax abatements as required by GASB Statement No. 77, *Tax Abatements*.

The District receives reduced property tax revenues as a result of Industrial Facilities Tax exemptions, Brownfield Redevelopment Agreements, and Payments in Lieu of Taxes (PILOT) granted by cities, villages and townships. Industrial facility exemptions are intended to promote construction of new industrial facilities, or to rehabilitate historical facilities; Brownfield Redevelopment Agreements are intended to reimburse taxpayers that remediate environmental contamination on their properties; PILOT programs apply to multiple unit housing for citizens of low income and the elderly. The property taxes abated for all funds by municipality under these programs are as follows:

<u>Municipality</u>	<u>Taxes Abated</u>
Holland	<u>\$ 370,000</u>

The taxes abated for the general fund operating millage is considered by the State of Michigan when determining the District's Section 22 funding of the State School Aid Act.

There are no abatements made by the District.

**NOTE 12 - UPCOMING ACCOUNTING PRONOUNCEMENT**

In May 2020, the GASB issued Statement No. 96, *Subscription-based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The District is currently evaluating the impact this standard will have on the financial statements when adopted during the 2022-2023 fiscal year.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 13 - CHANGE IN ACCOUNTING PRINCIPLE**

For the year ended June 30, 2022, the District implemented the following new pronouncement: GASB Statement No. 87, *Leases*.

**Summary:**

Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, was issued by the GASB in June 2017. The objective of this Statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use the underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

There was no material impact on the District's financial statement after the adoption of GASB Statement No. 87.

**REQUIRED SUPPLEMENTARY INFORMATION**

**HAMILTON COMMUNITY SCHOOLS  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
YEAR ENDED JUNE 30, 2022**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
<b>REVENUES</b>				
Local sources	\$ 3,929,600	\$ 4,111,500	\$ 4,140,314	\$ 28,814
State sources	27,184,800	26,706,300	27,559,798	853,498
Federal sources	1,471,200	2,596,700	1,650,424	(946,276)
Intermediate school districts	<u>3,506,800</u>	<u>3,588,000</u>	<u>3,573,145</u>	<u>(14,855)</u>
<b>TOTAL REVENUES</b>	<u>36,092,400</u>	<u>37,002,500</u>	<u>36,923,681</u>	<u>(78,819)</u>
<b>EXPENDITURES</b>				
Current				
Instruction				
Basic programs	18,395,300	17,845,300	18,024,337	(179,037)
Added needs	<u>4,411,600</u>	<u>4,620,000</u>	<u>4,163,864</u>	<u>456,136</u>
<b>Total instruction</b>	<u>22,806,900</u>	<u>22,465,300</u>	<u>22,188,201</u>	<u>277,099</u>
Supporting services				
Pupil	2,104,400	2,192,600	2,025,086	167,514
Instructional staff	1,631,300	1,956,800	1,706,718	250,082
General administration	561,200	626,800	597,707	29,093
School administration	1,961,900	1,942,500	1,949,281	(6,781)
Business	428,400	387,300	453,906	(66,606)
Operations and maintenance	2,689,900	3,537,400	4,106,501	(569,101)
Pupil transportation	1,933,000	1,558,000	1,527,352	30,648
Central	616,400	719,900	684,766	35,134
Athletics	<u>788,700</u>	<u>868,200</u>	<u>827,541</u>	<u>40,659</u>
<b>Total supporting services</b>	<u>12,715,200</u>	<u>13,789,500</u>	<u>13,878,858</u>	<u>(89,358)</u>
Community services	<u>272,700</u>	<u>276,600</u>	<u>271,632</u>	<u>4,968</u>
<b>TOTAL EXPENDITURES</b>	<u>35,794,800</u>	<u>36,531,400</u>	<u>36,338,691</u>	<u>192,709</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>297,600</u>	<u>471,100</u>	<u>584,990</u>	<u>113,890</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers out	<u>(297,600)</u>	<u>(800,000)</u>	<u>(875,000)</u>	<u>(75,000)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>\$ (328,900)</u>	<u>(290,010)</u>	<u>\$ 38,890</u>
<b>FUND BALANCE</b>				
Beginning of year			<u>7,195,239</u>	
End of year			<u>\$ 6,905,229</u>	

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF THE REPORTING UNIT'S PROPORTIONATE  
SHARE OF THE NET PENSION LIABILITY  
MICHIGAN PUBLIC SCHOOL EMPLOYEES' RETIREMENT PLAN  
LAST TEN FISCAL YEARS (DETERMINED AS OF PLAN YEAR ENDED SEPTEMBER 30)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Reporting Unit's proportion of net pension liability (%)	0.18044%	0.17853%	0.17531%	0.17143%	0.16627%	0.16002%	0.15785%	0.15660%
Reporting Unit's proportionate share of net pension liability	\$ 42,720,480	\$ 61,326,358	\$ 58,055,274	\$ 51,536,155	\$ 43,088,631	\$ 39,924,107	\$ 38,553,896	\$ 34,494,548
Reporting Unit's covered-employee payroll	\$ 16,486,617	\$ 16,184,798	\$ 15,495,986	\$ 14,983,812	\$ 14,121,247	\$ 13,576,954	\$ 13,176,797	\$ 13,315,468
Reporting Unit's proportionate share of net pension liability as a percentage of its covered-employee payroll	259.12%	378.91%	374.65%	343.95%	305.13%	294.06%	292.59%	259.06%
Plan fiduciary net position as a percentage of total pension liability (Non-university employers)	72.60%	59.72%	60.31%	62.36%	64.21%	63.27%	63.17%	66.20%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, the District presents information for those years for which information is available.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF THE REPORTING UNIT'S PENSION CONTRIBUTIONS  
MICHIGAN PUBLIC SCHOOL EMPLOYEES' RETIREMENT PLAN  
LAST TEN FISCAL YEARS (DETERMINED AS OF THE YEAR ENDED JUNE 30)**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Statutorily required contributions	\$ 5,923,524	\$ 5,346,426	\$ 4,779,024	\$ 4,505,587	\$ 4,443,226	\$ 3,851,910	\$ 3,492,627	\$ 2,960,149
Contributions in relation to statutorily required contributions	<u>5,923,524</u>	<u>5,346,426</u>	<u>4,779,024</u>	<u>4,505,587</u>	<u>4,443,226</u>	<u>3,851,910</u>	<u>3,492,627</u>	<u>2,960,149</u>
Contribution deficiency (excess)	<u>\$ -</u>							
Reporting Unit's covered-employee payroll	\$ 16,700,092	\$ 16,484,474	\$ 15,915,848	\$ 15,486,161	\$ 14,680,686	\$ 14,280,600	\$ 13,341,334	\$ 13,221,971
Contributions as a percentage of covered-employee payroll	35.47%	32.43%	30.03%	29.09%	30.27%	26.97%	26.18%	22.39%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, the District presents information for those years for which information is available.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF THE REPORTING UNIT'S PROPORTIONATE  
SHARE OF THE NET OPEB LIABILITY  
MICHIGAN PUBLIC SCHOOL EMPLOYEES' RETIREMENT PLAN  
LAST TEN FISCAL YEARS (DETERMINED AS OF PLAN YEAR ENDED SEPTEMBER 30)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Reporting Unit's proportion of net OPEB liability (%)	0.18085%	0.18158%	0.17662%	0.17559%	0.16618%
Reporting Unit's proportionate share of net OPEB liability	\$ 2,760,402	\$ 9,727,966	\$ 12,677,020	\$ 13,957,957	\$ 14,715,642
Reporting Unit's covered-employee payroll	\$ 16,486,617	\$ 16,184,798	\$ 15,495,986	\$ 14,983,812	\$ 14,121,247
Reporting Unit's proportionate share of net OPEB liability as a percentage of its covered-employee payroll	16.74%	60.11%	81.81%	93.15%	104.21%
Plan fiduciary net position as a percentage of total OPEB liability (Non-university employers)	87.33%	59.44%	48.46%	42.95%	36.39%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, the District presents information for those years for which information is available.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF THE REPORTING UNIT'S OPEB CONTRIBUTIONS  
MICHIGAN PUBLIC SCHOOL EMPLOYEES' RETIREMENT PLAN  
LAST TEN FISCAL YEARS (DETERMINED AS OF THE YEAR ENDED JUNE 30)**

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Statutorily required contributions	\$ 1,354,712	\$ 1,413,735	\$ 1,335,358	\$ 1,222,550	\$ 1,255,324
Contributions in relation to statutorily required contributions	<u>1,354,712</u>	<u>1,413,735</u>	<u>1,335,358</u>	<u>1,222,550</u>	<u>1,255,324</u>
Contribution deficiency (excess)	<u>\$ -</u>				
Reporting Unit's covered-employee payroll	\$ 16,700,092	\$ 16,484,474	\$ 15,915,848	\$ 15,486,161	\$ 14,680,686
Contributions as a percentage of covered-employee payroll	8.11%	8.58%	8.39%	7.89%	8.55%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, the District presents information for those years for which information is available.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2022**

**NOTE 1 - PENSION INFORMATION**

Benefit Changes - there were no changes of benefit terms in 2021.

Changes of Assumptions - there were no changes of assumptions in 2021.

**NOTE 2 - OPEB INFORMATION**

Benefit Changes - there were no changes of benefit terms in 2021.

Changes of Assumptions - the assumption changes for 2021 were:

Healthcare cost trend rate was broken into two groups, Pre 65 and Post 65. The Pre 65 rate is 7.75% Year 1 graded to 3.50% Year 15. The Post 65 rate is 5.25% Year 1 graded to 3.50% Year 15. The prior healthcare cost trend rate was reported as one group with a rate of 7.00% Year 1 graded to 3.50% Year 15.

**ADDITIONAL SUPPLEMENTARY INFORMATION**

**HAMILTON COMMUNITY SCHOOLS  
COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUND TYPES  
JUNE 30, 2022**

	Special Revenue Fund			Debt Service Funds	Total Nonmajor Funds
	Food Service	Student/ School Activities	Capital Projects Funds		
<b>ASSETS</b>					
Cash and cash equivalents	\$ 194,695	\$ 440,710	\$ -	\$ 3,188,197	\$ 3,823,602
Receivables					
Accounts receivable	6,499	-	-	-	6,499
Interest receivable	-	-	-	18	18
Intergovernmental	34,568	-	-	-	34,568
Due from other funds	308,510	-	2,454,979	-	2,763,489
Inventories	15,477	-	-	-	15,477
Restricted cash and cash equivalents	-	-	121,325	-	121,325
<b>TOTAL ASSETS</b>	<b>\$ 559,749</b>	<b>\$ 440,710</b>	<b>\$ 2,576,304</b>	<b>\$ 3,188,215</b>	<b>\$ 6,764,978</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 18,715	\$ 1,574	\$ 1,007	\$ 643	\$ 21,939
Unearned revenue	70,811	-	-	-	70,811
<b>TOTAL LIABILITIES</b>	<b>89,526</b>	<b>1,574</b>	<b>1,007</b>	<b>643</b>	<b>92,750</b>
<b>FUND BALANCES</b>					
Nonspendable for inventories	15,477	-	-	-	15,477
Restricted for:					
Debt service	-	-	-	3,187,572	3,187,572
Food service	454,746	-	-	-	454,746
Committed for:					
Capital projects	-	-	2,575,297	-	2,575,297
School/student activities	-	439,136	-	-	439,136
<b>TOTAL FUND BALANCES</b>	<b>470,223</b>	<b>439,136</b>	<b>2,575,297</b>	<b>3,187,572</b>	<b>6,672,228</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 559,749</b>	<b>\$ 440,710</b>	<b>\$ 2,576,304</b>	<b>\$ 3,188,215</b>	<b>\$ 6,764,978</b>

**HAMILTON COMMUNITY SCHOOLS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUND TYPES  
YEAR ENDED JUNE 30, 2022**

	Special Revenue Fund		Capital Projects Funds	Debt Service	Total Nonmajor Funds
	Food Service	Student/ School Activities			
<b>REVENUES</b>					
Local sources					
Property taxes	\$ -	\$ -	\$ -	\$ 3,914,995	\$ 3,914,995
Food sales	131,058	-	-	-	131,058
Student/school activities	-	552,990	-	-	552,990
Investment earnings	-	-	-	11,069	11,069
Other	-	-	58,795	-	58,795
State sources	90,040	-	-	348,176	438,216
Federal sources	1,179,430	-	-	-	1,179,430
<b>TOTAL REVENUES</b>	<b>1,400,528</b>	<b>552,990</b>	<b>58,795</b>	<b>4,274,240</b>	<b>6,286,553</b>
<b>EXPENDITURES</b>					
Current					
Special revenue activities					
Salaries	298,790	-	-	-	298,790
Benefits	168,638	-	-	-	168,638
Supplies and materials	648,076	-	-	-	648,076
Other expenses	77,902	-	-	-	77,902
Student/school activities	-	455,270	-	-	455,270
Debt service					
Principal repayment	-	-	-	2,075,000	2,075,000
Interest	-	-	-	979,470	979,470
Other expenses	-	-	-	1,750	1,750
Capital outlay	-	-	2,504	-	2,504
<b>TOTAL EXPENDITURES</b>	<b>1,193,406</b>	<b>455,270</b>	<b>2,504</b>	<b>3,056,220</b>	<b>4,707,400</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>207,122</b>	<b>97,720</b>	<b>56,291</b>	<b>1,218,020</b>	<b>1,579,153</b>
<b>OTHER FINANCING USES (USES)</b>					
Transfers in	-	-	875,000	-	875,000
<b>NET CHANGE IN FUND BALANCES</b>	<b>207,122</b>	<b>97,720</b>	<b>931,291</b>	<b>1,218,020</b>	<b>2,454,153</b>
<b>FUND BALANCES</b>					
Beginning of year	263,101	341,416	1,644,006	1,969,552	4,218,075
End of year	<u>\$ 470,223</u>	<u>\$ 439,136</u>	<u>\$ 2,575,297</u>	<u>\$ 3,187,572</u>	<u>\$ 6,672,228</u>

**HAMILTON COMMUNITY SCHOOLS  
 COMBINING BALANCE SHEET  
 NONMAJOR CAPITAL PROJECTS FUNDS  
 JUNE 30, 2022**

	Building and Site	2017 Capital Projects	Totals
<b>ASSETS</b>			
Due from other funds	\$ -	\$ 2,454,979	\$ 2,454,979
Restricted cash and cash equivalents	121,325	-	121,325
<b>TOTAL ASSETS</b>	<b>\$ 121,325</b>	<b>\$ 2,454,979</b>	<b>\$ 2,576,304</b>
<b>LIABILITIES</b>			
Accounts payable	\$ -	\$ 1,007	\$ 1,007
<b>TOTAL LIABILITIES</b>	-	1,007	1,007
<b>FUND BALANCES</b>			
Committed for capital projects	121,325	2,453,972	2,575,297
<b>TOTAL FUND BALANCES</b>	121,325	2,453,972	2,575,297
<b>TOTAL LIABILITIES AND     FUND BALANCES</b>	<b>\$ 121,325</b>	<b>\$ 2,454,979</b>	<b>\$ 2,576,304</b>

**HAMILTON COMMUNITY SCHOOLS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
NONMAJOR CAPITAL PROJECTS FUNDS  
YEAR ENDED JUNE 30, 2022**

	<u>Building and Site</u>	<u>2017 Capital Projects</u>	<u>Totals</u>
REVENUES			
Local sources			
Other	\$ -	\$ 58,795	\$ 58,795
EXPENDITURES			
Capital outlay	-	2,504	2,504
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	56,291	56,291
OTHER FINANCING SOURCES (USES)			
Transfers in	-	875,000	875,000
NET CHANGE IN FUND BALANCES	-	931,291	931,291
FUND BALANCES			
Beginning of year	121,325	1,522,681	1,644,006
End of year	<u>\$ 121,325</u>	<u>\$ 2,453,972</u>	<u>\$ 2,575,297</u>

**HAMILTON COMMUNITY SCHOOLS  
COMBINING BALANCE SHEET  
NONMAJOR DEBT SERVICE FUNDS  
JUNE 30, 2022**

	<u>2015 Refunding</u>	<u>2016 Debt Retirement</u>	<u>2017 Refunding</u>	<u>2018 Refunding</u>	<u>2019 Debt Retirement</u>	<u>Totals</u>
<b>ASSETS</b>						
Cash and cash equivalents	\$ 763,814	\$ 760,248	\$ 361,482	\$ 519,129	\$ 783,524	\$ 3,188,197
Interest receivable	<u>18</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 763,832</u></u>	<u><u>\$ 760,248</u></u>	<u><u>\$ 361,482</u></u>	<u><u>\$ 519,129</u></u>	<u><u>\$ 783,524</u></u>	<u><u>\$ 3,188,215</u></u>
<b>LIABILITIES</b>						
Accounts Payable	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 643</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 643</u>
<b>FUND BALANCES</b>						
Restricted for debt service	<u>763,832</u>	<u>760,248</u>	<u>360,839</u>	<u>519,129</u>	<u>783,524</u>	<u>3,187,572</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u><u>\$ 763,832</u></u>	<u><u>\$ 760,248</u></u>	<u><u>\$ 361,482</u></u>	<u><u>\$ 519,129</u></u>	<u><u>\$ 783,524</u></u>	<u><u>\$ 3,188,215</u></u>

**HAMILTON COMMUNITY SCHOOLS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
NONMAJOR DEBT SERVICE FUNDS  
YEAR ENDED JUNE 30, 2022**

	2015 Refunding	2016 Debt Retirement	2017 Refunding	2018 Refunding	2019 Debt Retirement	Totals
<b>REVENUES</b>						
Local sources						
Property taxes	\$ 1,026,167	\$ 828,135	\$ 1,520,604	\$ 16,249	\$ 523,840	\$ 3,914,995
Investment earnings	2,916	2,341	4,287	-	1,525	11,069
Total local revenues	1,029,083	830,476	1,524,891	16,249	525,365	3,926,064
State sources	91,246	73,637	135,269	-	48,024	348,176
TOTAL REVENUES	1,120,329	904,113	1,660,160	16,249	573,389	4,274,240
<b>EXPENDITURES</b>						
Principal repayment	525,000	100,000	1,345,000	105,000	-	2,075,000
Interest	320,750	459,231	20,124	1,040	178,325	979,470
Other expenses	-	500	-	-	1,250	1,750
TOTAL EXPENDITURES	845,750	559,731	1,365,124	106,040	179,575	3,056,220
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	274,579	344,382	295,036	(89,791)	393,814	1,218,020
<b>FUND BALANCES</b>						
Beginning of year	489,253	415,866	65,803	608,920	389,710	1,969,552
End of year	\$ 763,832	\$ 760,248	\$ 360,839	\$ 519,129	\$ 783,524	\$ 3,187,572

**HAMILTON COMMUNITY SCHOOLS  
LONG TERM DEBT  
BONDED DEBT  
JUNE 30, 2022**

2015 Refunding Bonds

Fiscal Year June 30,	Interest Rate	Principal Due May 1	Interest Due		Total Due Annually
			May 1	November 1	
2023	3.00%	\$ 1,000,000	\$ 152,500	\$ 152,500	\$ 1,305,000
2024	3.00%	1,000,000	137,500	137,500	1,275,000
2025	3.00%	1,000,000	122,500	122,500	1,245,000
2026	4.00%	1,000,000	107,500	107,500	1,215,000
2027	4.00%	1,000,000	87,500	87,500	1,175,000
2028	4.00%	1,000,000	67,500	67,500	1,135,000
2029	4.50%	1,000,000	47,500	47,500	1,095,000
2030	5.00%	1,000,000	25,000	25,000	1,050,000
Total 2015 bonded debt		<u>\$ 8,000,000</u>	<u>\$ 747,500</u>	<u>\$ 747,500</u>	<u>\$ 9,495,000</u>

The above bonds dated May 21, 2015 were issued for the purpose of refunding that portion of the District's outstanding 2005 Refunding Bonds, dated March 30, 2005 which are due and payable May 1, 2016 through May 1, 2018, currently refunding that portion of the District's outstanding 2010 School Building & Site Bonds, dated January 27, 2010, which are due and payable May 1, 2016 through May 1, 2030, paying the applicable redemption premium on the 2010 bonds, and paying the costs of issuing the 2015 Refunding Bonds. The amount of the original bond issue was \$16,520,000.

**HAMILTON COMMUNITY SCHOOLS  
LONG TERM DEBT  
BONDED DEBT  
JUNE 30, 2022**

2016 Building and Site Bonds

Fiscal Year June 30,	Interest Rate	Principal Due		Interest Due		Total Due Annually
		May 1	November 1	May 1	November 1	
2023	3.000%	\$ 200,000	\$ 200,000	\$ 226,116	\$ 229,116	\$ 855,232
2024	3.000%	200,000	200,000	220,116	223,116	843,232
2025	3.000%	240,000	200,000	214,116	217,116	871,232
2026	3.000%	275,000	200,000	207,516	210,516	893,032
2027	3.000%	325,000	200,000	200,391	203,391	928,782
2028	3.000%	325,000	200,000	192,516	195,516	913,032
2029	3.000%	325,000	200,000	184,641	187,641	897,282
2030	3.000%	330,000	200,000	176,766	179,766	886,532
2031	3.000%	605,000	100,000	170,316	171,816	1,047,132
2032	3.000%	605,000	100,000	159,741	161,241	1,025,982
2033	3.000%	605,000	100,000	149,166	150,666	1,004,832
2034	3.000%	605,000	100,000	138,591	140,091	983,682
2035	3.000%	705,000	-	129,516	129,516	964,032
2036	3.000%	705,000	-	118,941	118,941	942,882
2037	3.000%	705,000	-	108,366	108,366	921,732
2038	3.000%	705,000	-	97,791	97,791	900,582
2039	3.000%	705,000	-	87,216	87,216	879,432
2040	3.125%	705,000	-	76,641	76,641	858,282
2041	3.125%	700,000	-	65,625	65,625	831,250
2042	3.125%	700,000	-	54,688	54,688	809,376
2043	3.125%	700,000	-	43,750	43,750	787,500
2044	3.125%	700,000	-	32,813	32,813	765,626
2045	3.125%	700,000	-	21,875	21,875	743,750
2046	3.125%	700,000	-	10,938	10,938	721,876
Total 2016 Building and Site Bonds		<u>\$ 13,070,000</u>	<u>\$ 2,000,000</u>	<u>\$ 3,088,152</u>	<u>\$ 3,118,152</u>	<u>\$ 21,276,304</u>

The above bonds dated June 7, 2016, were issued for the purpose of erecting, furnishing and equipping an addition to, installing security measures for, remodeling, equipping, and furnishing and refurbishing school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; erecting transportation and supporting athletic buildings; purchasing school buses; and preparing, developing and improving playgrounds, play fields, athletic fields and facilities, parking areas and sites and to pay costs of issuance for the bonds. The amount of the original issue was \$16,195,000.

**HAMILTON COMMUNITY SCHOOLS  
LONG TERM DEBT  
BONDED DEBT  
JUNE 30, 2022**

2019 Building and Site Bonds

Fiscal Year June 30,	Interest Rate	Principal Due		Interest Due		Total Due Annually
		May 1	November 1	May 1	November 1	
2023	4.000%	\$ -	\$ -	\$ 89,163	\$ 89,163	\$ 178,326
2024	4.000%	-	-	89,163	89,163	178,326
2025	4.000%	-	-	89,163	89,163	178,326
2026	4.000%	-	-	89,163	89,163	178,326
2027	4.000%	-	-	89,163	89,163	178,326
2028	4.000%	-	55,000	88,063	89,163	232,226
2029	4.000%	-	105,000	85,963	88,063	279,026
2030	4.000%	-	160,000	82,763	85,963	328,726
2031	3.000%	-	385,000	76,988	82,763	544,751
2032	3.000%	-	385,000	71,213	76,988	533,201
2033	3.000%	-	375,000	65,588	71,213	511,801
2034	3.000%	-	375,000	59,963	65,588	500,551
2035	3.000%	-	365,000	54,488	59,963	479,451
2036	3.000%	-	365,000	49,013	54,488	468,501
2037	3.000%	-	355,000	43,688	49,013	447,701
2038	3.000%	-	355,000	38,363	43,688	437,051
2039	3.000%	-	345,000	33,188	38,363	416,551
2040	3.000%	-	345,000	28,013	33,188	406,201
2041	3.000%	-	335,000	22,988	28,013	386,001
2042	3.000%	-	335,000	17,963	22,988	375,951
2043	3.000%	-	295,000	13,538	17,963	326,501
2044	3.125%	-	285,000	9,084	13,538	307,622
2045	3.125%	-	285,000	4,631	9,084	298,715
2046	3.250%	85,000	200,000	4,631	9,084	298,715
Total 2019 Building and Site Bonds		\$ 85,000	\$ 5,705,000	\$ 1,295,944	\$ 1,384,929	\$ 8,470,873

The above bonds dated June 18, 2019 were issued for the purpose of erecting, furnishing and equipping an addition to, installing security measures for, remodeling, equipping, and furnishing and refurbishing school buildings; acquiring and installing instructional technology and instructional technology equipment for school buildings; erecting transportation and supporting athletic buildings; purchasing school buses; and preparing, developing and improving playgrounds, play fields, athletic fields and facilities, parking areas and sites and to pay costs of issuance for the bonds. The amount of the original issue was \$6,380,000.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2022**

Federal Grantor/Pass-through Grantor/ Program Title	Federal Assistance Listing Number	Pass-through Grantor's Number	Approved Grant Award Amount	Accrued (Unearned) Revenue 7/1/2021	(Memo Only) Prior Year Expenditures	Current Year Expenditures	Current Year Cash Receipts	Accrued (Unearned) Revenue 6/30/2022
<b><u>U.S. Department of Agriculture</u></b>								
Passed through Michigan Department of Education								
Child Nutrition Cluster								
Non-cash assistance (donated foods)								
National School Lunch Program - Entitlement	10.555	N/A	\$ 79,147	\$ -	\$ -	\$ 79,147	\$ 79,147	\$ -
Cash Assistance								
COVID-19 - National School Lunch Program	10.555	221961	838,188	-	-	838,188	796,756	41,432
COVID-19 - National School Lunch Program		211961	111,758	-	-	111,758	111,758	-
COVID-19 - National School Lunch Program		220910	46,331	-	-	12,673	46,331	(33,658)
Total ALN 10.555			1,075,424	-	-	1,041,766	1,033,992	7,774
COVID-19 - Summer Food Service Program for Children	10.559	210904	60,955	53,888	775,464	7,067	60,955	-
COVID-19 - School Breakfast Program	10.553	211971	13,233	-	-	13,233	13,233	-
COVID-19 - School Breakfast Program		221971	116,750	-	-	116,750	109,657	7,093
Total ALN 10.553			129,983	-	-	129,983	122,890	7,093
Total Child Nutrition Cluster			1,266,362	53,888	775,464	1,178,816	1,217,837	14,867
Pandemic EBT Local Level Cost	10.649	210680	614	-	-	614	614	-
Total U.S. Department of Agriculture			1,266,976	53,888	775,464	1,179,430	1,218,451	14,867

The accompanying notes are an integral part of this schedule.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2022**

Federal Grantor/Pass-through Grantor/ Program Title	Federal Assistance Listing Number	Pass-through Grantor's Number	Approved Grant Award Amount	Accrued (Unearned) Revenue 7/1/2021	(Memo Only) Prior Year Expenditures	Current Year Expenditures	Current Year Cash Receipts	Accrued (Unearned) Revenue 6/30/2022
<b>U.S. Department of Education</b>								
Passed through Michigan Department of Education								
Title I Grants to Local Educational Agencies	84.010	211530-2021	\$ 174,072	\$ 8,172	\$ 172,072	\$ -	\$ 8,172	\$ -
Title I Grants to Local Educational Agencies		221530-2122	184,773	-	-	175,738	115,000	60,738
Total ALN 84.010			358,845	8,172	172,072	175,738	123,172	60,738
Supporting Effective Instruction State Grants	84.367	210520-2021	51,757	47,257	49,957	63,099	47,257	63,099
Student Support and Academic Enrichment	84.424	210750-2021	10,000	3,400	10,000	-	3,400	-
Student Support and Academic Enrichment		220750-2122	12,516	-	-	10,150	6,000	4,150
Total ALN 84.424			22,516	3,400	10,000	10,150	9,400	4,150
Education Stabilization Fund								
COVID-19 Elementary and Secondary School								
Emergency Relief Fund (ESSER I)	84.425D	203710-1920	111,906	111,906	111,906	-	111,906	-
Emergency Relief Fund (ESSER II Formula Funds)	84.425D	213712-2021	594,681	-	-	478,825	-	478,825
Emergency Relief Fund (ESSER II Summer Program K-8)	84.425D	213722-2122	222,750	-	-	129,417	-	129,417
Emergency Relief Fund (ESSER II Credit Recovery 9-12)	84.425D	213742-2122	50,600	-	-	36,046	-	36,046
Emergency Relief Fund (ESSER II Benchmark Assessment)	84.425D	213762-2022	24,787	-	-	24,787	-	24,787
Passed through Ottawa Area Intermediate School District								
ARP Homeless Children and Youth	84.425W	211020-2122	3,552	-	-	639	-	639
Total ALN 84.425 and Education Stabilization Fund			1,008,276	111,906	111,906	669,714	111,906	669,714

The accompanying notes are an integral part of this schedule.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2022**

Federal Grantor/Pass-through Grantor/ Program Title	Federal Assistance Listing Number	Pass-through Grantor's Number	Approved Grant Award Amount	Accrued (Unearned) Revenue 7/1/2021	(Memo Only) Prior Year Expenditures	Current Year Expenditures	Current Year Cash Receipts	Accrued (Unearned) Revenue 6/30/2022
<u>U.S. Department of Education (continued)</u>								
Passed through Ottawa Area Intermediate School District								
Special Education Cluster								
Special Education Grants to States	84.027	210450-2021	\$ 605,295	\$ 124,638	\$ 598,925	\$ -	\$ 124,638	\$ -
Special Education Grants to States		220450-2122	675,868	-	-	653,533	177,398	476,135
Total ALN 84.027			<u>1,281,163</u>	<u>124,638</u>	<u>598,925</u>	<u>653,533</u>	<u>302,036</u>	<u>476,135</u>
Special Education Preschool Grants	84.173	220460-2122	11,960	-	-	11,960	7,859	4,101
Total Special Education Cluster			<u>1,293,123</u>	<u>124,638</u>	<u>598,925</u>	<u>665,493</u>	<u>309,895</u>	<u>480,236</u>
Title III - English Language Acquisition	84.365	220580-2021	7,948	-	-	7,948	2,367	5,581
Title III - English Language Acquisition		210580-2021	8,166	4,195	8,166	-	4,195	-
Passed through Michigan Department of Education								
Title III - English Language Acquisition	84.365	220570-2122	828	-	-	828	650	178
Title III - Immigrant Studies	84.365	210570-2021	1,975	1,075	1,975	-	1,075	-
Total ALN 84.365			<u>18,917</u>	<u>5,270</u>	<u>10,141</u>	<u>8,776</u>	<u>8,287</u>	<u>5,759</u>
Total U.S. Department of Education			<u>2,753,434</u>	<u>300,643</u>	<u>953,001</u>	<u>1,592,970</u>	<u>609,917</u>	<u>1,283,696</u>
<u>U.S. Department of Health and Human Services</u>								
Passed through Ottawa Area Intermediate School District								
Medicaid Cluster								
Medical Assistance Program	93.778	N/A	5,862	-	-	5,862	5,862	-
TOTAL FEDERAL AWARDS			<u>\$ 4,026,272</u>	<u>\$ 354,531</u>	<u>\$ 1,728,465</u>	<u>\$ 2,778,262</u>	<u>\$ 1,834,230</u>	<u>\$ 1,298,563</u>

The accompanying notes are an integral part of this schedule.

**HAMILTON COMMUNITY SCHOOLS  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2022**

**NOTE 1 - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Hamilton Community Schools under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Hamilton Community Schools, it is not intended to and does not present the financial position or changes in net position of Hamilton Community Schools.

Management has utilized the NexSys Cash Management System (CMS) and the Grant Auditor Report in preparing the Schedule of Expenditures of Federal Awards. The District did not pass through any funds.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts (if any) shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available. Hamilton Community Schools has elected to not use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**NOTE 3 - RECONCILIATION WITH AUDITED FINANCIAL STATEMENTS**

Federal expenditures are reported as revenue in the following funds in the financial statements:

General fund	\$ 1,650,424
Other nonmajor governmental funds	<u>1,179,430</u>
Total federal revenue in the fund financial statements	2,829,854
Less federal assistance funding not subject to single audit act	<u>(51,592)</u>
Expenditures per schedule of expenditures of federal awards	<u><u>\$ 2,778,262</u></u>



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Education  
Hamilton Community Schools

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hamilton Community Schools, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise Hamilton Community Schools' basic financial statements, and have issued our report thereon dated September 23, 2022.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Hamilton Community Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hamilton Community Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Hamilton Community Schools' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Hamilton Community Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Maney Costeiran PC*

September 23, 2022



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Education  
Hamilton Community Schools

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Hamilton Community Schools' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Hamilton Community Schools' major federal programs for the year ended June 30, 2022. Hamilton Community Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Hamilton Community Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Hamilton Community Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Hamilton Community Schools' compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Hamilton Community Schools' federal programs.

## ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Hamilton Community Schools' federal programs.

## ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Hamilton Community Schools' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Hamilton Community Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Hamilton Community Schools' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Hamilton Community Schools' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Hamilton Community Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Manes Costeiran PC*

September 23, 2022

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2022**

**Section I - Summary of Auditor's Results**

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**Financial Statements**

Type of auditor's report issued based on financial statements prepared in accordance with generally accepted accounting principles.

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ Yes      X   No
- Significant deficiency(ies) identified? \_\_\_\_\_ Yes      X   None noted

Noncompliance material to financial statements noted? \_\_\_\_\_ Yes      X   No

**Federal Awards**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ Yes      X   No
- Significant deficiency(ies) identified? \_\_\_\_\_ Yes      X   None noted

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings that are required to be reported in accordance with Title 2 CFR Section 200.516(a)? \_\_\_\_\_ Yes      X   No

Identification of major programs:

Assistance Listing Number	Name of Federal Program or Cluster
84.425	Education Stabilization Fund
Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$750,000</u>
Auditee qualified as low-risk auditee?	<u>  X  </u> Yes    _____ No

**Section II - Financial Statement Findings**

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None noted.

**Section III - Federal Award Findings and Questioned Costs**

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None noted.

**HAMILTON COMMUNITY SCHOOLS  
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
YEAR ENDED JUNE 30, 2022**

There were no audit findings in the prior year.



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September 23, 2022

To the Board of Education  
Hamilton Community Schools

In planning and performing our audit of the financial statements of Hamilton Community Schools as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered Hamilton Community Schools' internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, during our audit, we noted certain matters involving the internal control and other operational matters that are presented for your consideration. This letter does not affect our report dated September 23, 2022 on the financial statements of Hamilton Community Schools. We will review the status of this comment during our next audit engagement. Our comment and recommendation, which has been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. We will be pleased to discuss this comment in further detail at your convenience, perform any additional study of this matter, or assist you in implementing the recommendation. Our comment is summarized as follows.

**Food Service Fund Balance**

Per Michigan Department of Education (MDE) guidelines, school food authorities (SFA) must operate food services on a nonprofit basis. We noted that the food service fund balance exceeded the three months' operating expenditures allowed. MDE requires that the SFA spend down the excess by the end of the next school year. We recommend that Hamilton Community Schools develop a plan to spend down the excess by June 30, 2023 and submit the plan to MDE.

This report is intended solely for the information and use of management and others within the District and is not intended to be, and should not be, used by anyone other than these specified parties.

We appreciate the cooperation we received from your staff during our engagement and the opportunity to be of service.

Very truly yours,

*Maner Costerisan PC*



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September 23, 2022

To the Board of Education  
Hamilton Community Schools

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hamilton Community Schools for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Matters

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Hamilton Community Schools are described in Note 1 to the financial statements. During fiscal year 2022, the District implemented Governmental Accounting Standard No. 87, *Leases*. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Estimates have been used to calculate the net pension liability and the net other postemployment benefit liability. We evaluated the key factors and assumptions used to develop the balance of the net pension liability and net other postemployment benefit liability in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate in calculating the liability for employee compensated absences. We evaluated the key factors and assumptions used to develop the balance of employee compensated absences in determining that it is reasonable in relation to the financial statements taken as a whole Management's estimate in calculating the liability for employee compensated absences.

Management’s determination of the estimated life span of the capital assets. We evaluated the key factors and assumptions used by management to develop the estimated life span of the capital assets in determining that it is reasonable in relation to the financial statements taken as a whole. In addition, certain amounts included in capital assets have been estimated based on an outside appraisal company. We evaluated the key factors and assumptions used to develop the balance of employee compensated absences in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We did not identify any sensitive disclosures.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated September 23, 2022.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We applied certain limited procedures to the required supplementary information (RSI) which are required and supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information, which accompany the financial statements but are not RSI. With respect to this other supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the other supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

### Restriction on Use

This information is intended solely for the use of the Board of Education and management of Hamilton Community Schools and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Maney Costeiran PC*