



# Hamilton Community Schools

#EachWillThrive

## **Media Center Book Transparency**

We are fortunate to be part of a community which cares and is passionate about their children. One of Hamilton Community School's (HCS) core beliefs is that students are most successful when there is a cooperative partnership between schools and families. We value family engagement and encourage families to take an active role in their children's education. As part of our Strategic Plan of providing transparency, HCS's media center collections are available online so parents can monitor what their child has available to check out.

We respect that each family has a standard regarding what is considered acceptable reading material for their student(s). In the same manner, we encourage you to discuss your family's standards for selecting reading materials with your child, to remain aware of the books your child is selecting throughout the year, and to assist them in determining a book's appropriateness for them.

### **How can I see which books are available in my child's school media center collection?**

Parents/students can access the catalog for their child's school media center by visiting this [website](#). If you are unable to view Destiny Discover, please contact your child's school media center staff member. Here is a helpful resource for a student or parent to better understand and navigate the Destiny Discover media center site: [Resource Guide](#)

### **If I would like to prohibit my child from checking out a specific media center book(s), what should I do?**

If you, as a parent/guardian, would like to restrict their child from checking out a specific book from their school's media center, please complete [this form](#), which will be directed to the school's media center staff member for the request to be addressed.

Please note the following:

1. A separate form must be completed for each child.
2. Individual titles can be restricted, not general topics or genres.
3. Only titles available in the media center of the building which your child attends can be restricted to your child. A

new form will need to be completed for each building your child attends.

Ex. When your child moves from the Middle School to the High School, you will need to complete a new form if you want to restrict books from being checked out by your child.

4. Please allow five (5) business days for restrictions to be in place regarding your child's account.

5. Any titles you restrict for your child will be visible to any staff member who might be checking out books to students in the media center.

\*This protocol and form are subject to change or be terminated for any reason by district administration.